

Check if not applicable for this permit

Deferred Submittal Agreement



City of Wilsonville Building Division
29799 SW Town Center Loop E
Wilsonville, OR 97070
503.682.4960
www.ci.wilsonville.or.us/Building

Oregon Structural Specialty Code allows a permit applicant to defer certain submittals if approved. Wilsonville Building Division Policy BPP 111 provides the procedures for accepting projects with deferred submittals. This form is a deferred submittal agreement for the following project:

Project Name: Permit Number:

Project Address:

Applicant: Phone:

E-Mail:

- Guidelines:
1. Approval - Each deferred submittal shall bear the approval of the design professional in responsible charge (DPRC).
2. List - The back of this form is a list of deferred submittals.
3. Fees - In accordance with OAR 918-050, a deferred submittal plan review fee will be added...
4. Timelines - Every attempt will be made to provide timely reviews within 5 - 10 business days.
5. Work Without a Permit - Work that is constructed without having been reviewed and approved...

ACKNOWLEDGMENTS:
Owner Name (Printed) Owner Signature
General Contractor Name (Printed) GC Signature
Design Professional in Responsible Charge (Printed) DPRC Signature
Wilsonville Plans Examiner Acceptance:

Project Name: _____ Permit Number: _____

T	Deferred Item	Date	T	Deferred Item	Date
	1. Acoustical ceiling suspension system			19. Post-tensioned concrete structural members or panels	
	2. Auxiliary power systems			20. Pre-cast concrete structural members or panels	
	3. Awnings			21. Prefabricated stair units to include steel, aluminum, or pre-cast concrete stairs.	
	4. Bleachers			22. Prefabricated wall panel	
	5. Carports			23. Pre-stressed concrete structural members or panels	
	6. Curtain wall systems			24. Raised floor systems	
	7. Wooden, steel, or composite floor or roof trusses			25. Shelving systems and steel storage racks	
	8. Emergency call system			26. Signs	
	9. Exit Illumination			27. Skylights	
	10. Fire alarm system			28. Smoke and heat vents	
	11. Fire sprinkler			29. Specialty retaining walls	
	12. Fire stopping			30. Stone veneer	
	13. Glass guardrails			31. Terra cotta veneer	
	14. Glazing systems			32. Works of art	
	15. HVAC system			33.	
	16. Intercom system			34.	
	17. Metal guardrails and handrails			35.	
	18. Plumbing system			36.	

Valuation - Each deferred submittal item shall include the valuation of the scope at the time it is submitted for review. Valuation is the sum of labor plus materials.

Work without a Permit - Work that is constructed without having been reviewed and approved by both the Design Professional in Responsible Charge and Building staff, will be considered as work performed without a permit. Any person or firm performing work prior to approval shall be subject to the penalties prescribed in Wilsonville Municipal Code.