

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
February 24, 2021

MEMBERS PRESENT: Rich Dougall, Vice-Chair; Megan Chuinard; Caroline Berry

STAFF PRESENT: Pat Duke, Library Director; Molly Muldoon, Secretary

MEMBERS EXCUSED: Miriam Pinoli; Yasmin Ismail; Olivia Jensen

Vice-Chair Rich Dougall called the meeting to order at 6:32 p.m. via Zoom.

The Board tentatively approved minutes of the January 27, 2020 meeting, though needs one more for quorum. Will vote again during March meeting.

ONGOING BUSINESS/CALENDAR ITEMS

1. Youth Services Report – Pat Duke and Molly Muldoon reported that Teen events continue at two a month with moderate attendance.

2. Librarians Report – Pat Duke reported that although Clackamas County is moving to the moderate level on Friday, there are no current plans to change functioning at the library, though one is being put together. Capacity has already been raised from 20 to 25 and while the library may go back to 30 hours a week, there is no plan in place. The library is currently circulating roughly 1000 items a day and has been quite busy. Chromebooks and hot spots have begun circulating again. Rotary has given the library a \$1000 grant to use for Summer Reading Program prizes and they are also interested in the Imagination Library. There will be a furniture meeting next week with vendors, with the hope to buy by the end of the year.

3. Strategic Plan – Pat Duke reported that a process has been started to restart. He will be meeting with the consultant on Friday and hope to finish the plan by the end of the year.

4. Annual Board Report Card – Molly introduced the Annual Board Report Card and asked that it be filled out before the next meeting. She will make it into a google form so that it is easier for members to fill out.

5. Policies and Procedures – Pat Duke talked to the board about the Urban Libraries Question Document that the Equity Committee put together with other libraries. The board says they are happy to support the signing of the statement and would like to see a similar document with just the answers from Wilsonville.

6. Friends of the Library Report – Pat Duke reported the Friends have just got bins that they will be putting in the front of the library for donations.

7. Library Foundation Report – Caroline Berry reported the Foundation was looking at their End of the Year Survey and are planning to start a multiyear strategy plan. They are still recruiting

board members and would especially like members from diverse backgrounds. They plan to increase fundraising this year, especially as next year the library turns 40 and the Imagination Library turns 10. The Foundation website is being updated and the Foundation is also looking for a new vendor for the memorial bricks out front. They also want to expand their Little Free Library plans and are working on their donor board.

8. Library Boards Comments to City Council – None and will be taken off the agenda for the next meeting.

NEW BUSINESS - None

ROUND ROBIN

Meeting adjourned at 7:41 p.m.

The next regular meeting is scheduled for March 24 at 6:30 p.m. via Zoom

Respectfully submitted,

Molly Muldoon

Board Secretary

***Copy available from Board Secretary**