

Wilsonville Public Library
LIBRARY BOARD MEETING MINUTES
March 31, 2021

MEMBERS PRESENT: Miriam Pinoli; Rich Dougall, Vice-Chair; Megan Chuinard; Caroline Berry; Yasmin Ismail

STAFF PRESENT: Pat Duke, Library Director; Molly Muldoon, Secretary

Chair Miriam Pinoli called the meeting to order at 6:33 p.m. via Zoom.

The Board approved minutes of the January 27, 2020 meeting and the minutes of the February 24 meeting with one change of Rich Dougall calling the meeting to order rather than the absent Miriam Pinoli.

ONGOING BUSINESS/CALENDAR ITEMS

1. Youth Services Report – Olivia Jensen reported there were teen events on the 2nd and 4th Fridays of the month with last month having an online drawing game with Among Us after. There have been less people showing up lately leading the council to wonder if they're getting burnt out. They are currently working on ideas for the summer.

2. Librarians Report – Pat Duke reported progress is being made on the furniture with hopes to order soon. Online services continue to go well and more equipment has been ordered to help. All staff are now working in library as of the week of the 31st. Looking at the stats, circulation is only down thirty percent from last year and the last month open so we're actually in pretty good shape!

3. Strategic Plan – Pat Duke reported the strategic plan is going forward with hopes to finish by the end of September. There are plans to create 8 to 10 focus groups and one on ones with stakeholders along with a new community survey around the end of April.

4. Library Reopening Plan – Pat Duke introduced a phase plan draft management has been working on. The library will be going back to 30 hours on April 13th. There is a plan for self-service public computers in the Rose Room and ways to make the collections more available.

5. Review/Evaluate Board Functioning – Molly reported the main takeaways from the Library Board Report Card included desire to connect more to City Council and the library staff as well as more input on policy.

6. Notify Council of Expiring Terms – Pat Duke informed the board that Caroline Berry's term will end on June 30th and the city will be soliciting for the position.

7. Policies and Procedures – Pat Duke reported that staff is continuing to work on the Collection Development Policy.

8. Friends of the Library Report – Pat Duke reported the Friends have been receiving donations in a bin in the lobby. A person can bring in 2 boxes or bags a day.

9. Library Foundation Report – Caroline Berry reported the Foundation is looking for ideas on how to do fundraising in the current climate.

NEW BUSINESS – Megan Chuinard reported that LDAC met to decide if the task force should continue. There will be another meeting in June.

ROUND ROBIN

Meeting adjourned at 7:59 p.m.

The next regular meeting is scheduled for April 28 at 6:30 p.m. via Zoom

Respectfully submitted,

Molly Muldoon

Board Secretary

***Copy available from Board Secretary**