

**Wilsonville Public Library**  
**LIBRARY BOARD MEETING MINUTES**  
**August 25, 2021**

**MEMBERS PRESENT:** Rich Dougall, Vice-Chair; Megan Chuinard; Joseph Mallett

**STAFF PRESENT:** Steven Engelfried, Library Manager; Molly Muldoon, Secretary

**MEMBERS EXCUSED:** Miriam Pinoli, Chair; Yasmin Isamil; Olivia Jensen

Vice-chair Rich Dougall called the meeting to order at 6:35 p.m. via Zoom.

The minutes of the May and June 2021 meetings were approved.

**ONGOING BUSINESS/CALENDAR ITEMS**

**1. Youth Services Report** – Pat Duke reported that the next teen event would be on September 10<sup>th</sup> and the next one would be virtual.

**2. Librarians Report** – Pat Duke reported there will be no face to face programs in September and they will continue online. Two adult programs, Creative Writing Class and Parenting in a Pandemic, have been rescheduled. The Profiles lectures and Article Club will remain online. Masks are required indoors and outdoors and such, inside the library and meetings are staying online. However the hours have no changed and there is no capacity limit. The final furniture costs have come and the library is pushing forward.

**3. Strategic Plan** – Pat Duke reported that the focus groups have finished and there is a plan to finish the goals before Pat leaves. The first draft should be coming on Friday. The workplan will come afterward, planning for it in October.

**4. FY22 Work Plan Proposal** – Pat Duke sent a pdf of goals for FY22. The main goals are to continue to recover library services, find a new director, continue with the strategic plan, and get the new furniture.

**5. Election of Officers** – Moved to September meeting, no further moving allowed.

**6. Review of Annual Calendar** – The board went over the calendar. The updated calendar will be sent out with next month's packet.

**7. OLA Membership Renewal** – Pat Duke informed the board that they could get OLA Membership if they would like and just to let him know.

**8. Banned Books Week** – Pat Duke reported that Banned Books Week is in September and plans are being made to celebrate.

**9. Policies and Procedures** – Pat Duke had the board vote on the Collection Development policy and it was approved.

**10. Friends of the Library Report** – Pat Duke reported the bookstore is having a Mega Sale through August 31<sup>st</sup> with the last two days being a bag sale. The goal is to make sure the community knows the bookstore is back open. The Friends board is also expanding as they have added two new members.

**11. Library Foundation Report** – Pat Duke reported the Foundation is planning an event in November to thank donors. They are also working on a strategic plan for themselves. They also recently had a booth at the Farmer’s Market for the Imagination Library and got 17 new signups.

**NEW BUSINESS**

**ROUND ROBIN**

**Meeting adjourned at 7:42 p.m.**

**The next regular meeting is scheduled for September 23 at 6:30 p.m. via Zoom**

Respectfully submitted,

Molly Muldoon

Board Secretary

**\*Copy available from Board Secretary**