

**RESOLUTION NO. 2849**

**A RESOLUTION AUTHORIZING A SUPPLEMENTAL BUDGET  
ADJUSTMENT FOR FISCAL YEAR 2020-21.**

WHEREAS, the City adopted a budget and appropriated funds for fiscal year 2020-21 by Resolution 2815; and,

WHEREAS, certain expenditures are expected to exceed the original adopted budget in some of the City's funds and budgetary transfers are necessary within these funds to provide adequate appropriation levels to expend the unforeseen costs; and,

WHEREAS, ORS 294.463 provides that a city may adjust appropriations within appropriation categories provided the enabling resolution states the need for the adjustment, purpose of the expenditure and corresponding amount of appropriation; and,

WHEREAS, all transfers from contingencies within the fiscal year to date that exceed fifteen percent (15%) of the fund's total appropriations, are included in the supplemental budget adjustment request; and,

WHEREAS, all expenditure transfers within the fiscal year to date in aggregate exceed ten percent (10%) of the fund's total expenditures, are included in the supplemental budget adjustment request; and,

WHEREAS, consistent with local budget law and based upon the foregoing, the staff report in this matter and public hearing input, the public interest is served in the proposed supplemental budget adjustment,

WHEREAS, to facilitate clarification of the adjustments in this resolution, Attachment A to this resolution provides a summary by fund of the appropriation categories affected by the proposed transfer of budget appropriation and the purpose of the expenditure.

**NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:**

The City amends and adjusts the estimated revenues and appropriations within the funds and categories delineated and set forth in Attachment A, attached hereto and incorporated by reference herein as if fully set forth.

This resolution becomes effective upon adoption.

ADOPTED by the City Council of the City of Wilsonville at a regular meeting thereof this 21<sup>st</sup> day of September and filed with Wilsonville City Recorder this same date.

DocuSigned by:  
*Tim Knapp*  
C2B880833049481

TIM KNAPP, MAYOR

ATTEST:

DocuSigned by:  
*Kimberly Veliz*  
E701DE102769490

Kimberly Veliz, City Recorder

SUMMARY OF VOTES:

Mayor Knapp	Yes
Council President Akervall	Yes
Councilor Lehan	Excused
Councilor West	Yes
Councilor Linville	Yes

ATTACHMENT:

A. Need, Purpose And Amount: Detail By Fund & Category

## ATTACHMENT A

### NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY

	Current Appropriations	Change in Appropriations	Amended Appropriations
<b>General Fund</b>			
Interfund transfers	\$ 3,429,047	\$ 213,434	\$ 3,642,481
All other resources	33,720,388	-	33,720,388
Total increase in resources	<u>37,149,435</u>	<u>213,434</u>	<u>37,362,869</u>
HR	\$ 857,330	\$ 16,680	\$ 874,010
Library	2,121,020	45,410	2,166,430
PW Admin	669,961	200,000	869,961
Interfund transfers	5,647,535	725,527	6,373,062
Contingency	9,013,276	(774,183)	8,239,093
All other requirements	18,840,313	-	18,840,313
Net change in requirements	<u>\$ 37,149,435</u>	<u>\$ 213,434</u>	<u>\$ 37,362,869</u>
Interfund transfers revenue increase recognizes additional resources for the overhead charges on capital improvement projects. Increases to the HR program increase for labor negotiations, Library for strategic plan, and PW Admin for COVID related expenses. Interfund transfers requirements will fund the following capital projects: Frog Pond Master Planning, Citywide Signage, TC Plan Implementation, Charbonneau Street Tree Study, Library Improvements, Network Upgrades, Play Structure Replacement, Urban Forest Plan.			
<b>Community Development Fund</b>			
Interfund Transfers	\$ 2,862,264	\$ 276,980	\$ 3,139,244
All other resources	2,642,803	-	2,642,803
Total increase in resources	<u>5,505,067</u>	<u>276,980</u>	<u>5,782,047</u>
Contingency	218,479	\$ 276,980	495,459
All other requirements	5,286,588	-	5,286,588
Net change in requirements	<u>\$ 5,505,067</u>	<u>\$ 276,980</u>	<u>\$ 5,782,047</u>
Interfund transfers revenue increase recognizes additional resources for the overhead charges on capital improvement projects.			
<b>Road Operating Fund</b>			
Road Operating	\$ 896,848	\$ 13,000	\$ 909,848
Contingency	1,963,703	(13,000)	1,950,703
All other requirements	1,791,265	-	1,791,265
Net change in requirements	<u>\$ 4,651,816</u>	<u>\$ -</u>	<u>\$ 4,651,816</u>
Increase to the Road Operating program for the purchase of remote mower, split 50/50 with Stormwater Operations.			
<b>Road Maintenance Fund</b>			
Interfund transfers	\$ 3,458,278	\$ 634,644	\$ 4,092,922
Contingency	1,784,149	(634,644)	1,149,505
Net change in requirements	<u>\$ 5,242,427</u>	<u>\$ -</u>	<u>\$ 5,242,427</u>
Interfund transfer requirements will fund the following capital improvement projects: Street Maintenance and Street Maintenance Charbonneau			
<b>Transit Fund</b>			
Transit	\$ 9,004,319	\$ -	\$ 9,004,319
Interfund transfers	721,421	87,442	808,863
Contingency	4,641,620	(87,442)	4,554,178
All other requirements	1,286,058	-	1,286,058
Net change in requirements	<u>\$ 15,653,418</u>	<u>\$ -</u>	<u>\$ 15,653,418</u>
Increase to the Transit program will fund SMART/Fleet Facility expansion design, and CNG refueling station.			

	Current Appropriations	Change in Appropriations	Amended Appropriations
<b>Water Operating Fund</b>			
Interfund Transfers	3,979,914	23,497	4,003,411
Contingency	16,672,609	(23,497)	16,649,112
All other requirements	6,461,281	-	6,461,281
Net change in requirements	\$ 27,113,804	\$ -	\$ 27,113,804
Interfund transfers will fund the following projects: Water System Telemetry and Annual Well Upgrades.			
<b>Sewer Operating Fund</b>			
Interfund Transfers	3,863,718	754,152	4,617,870
Contingency	14,120,098	(754,152)	13,365,946
All other requirements	7,694,013	-	7,694,013
Net change in requirements	\$ 25,677,829	\$ -	\$ 25,677,829
Interfund transfers will fund the following projects: Memorial Park Pump Station, Memorial Drive Splitter, WWTP Master Plan, and Sewer Ops Allocation to Charbonneau.			
<b>Stormwater Operating Fund</b>			
Stormwater Operations	\$ 1,052,533	\$ 13,000	\$ 1,065,533
Interfund transfers	2,849,969	719,598	3,569,567
Contingency	2,665,666	(732,598)	1,933,068
All other requirements	890,600	-	890,600
Net change in requirements	\$ 7,458,768	\$ -	\$ 7,458,768
Increase to the Stormwater Operating program for the purchase of remote mower, split 50/50 with Road Operations.			
Interfund transfers will fund the following projects: Stormwater Rate Study, Stormwater Ops Allocation to Charbonneau.			
<b>Street Lighting Fund</b>			
Interfund transfers	\$ 1,088,820	\$ 216,427	\$ 1,305,247
Contingency	283,976	(216,427)	67,549
All other requirements	457,620	-	457,620
Net change in requirements	\$ 1,830,416	\$ -	\$ 1,830,416
Interfund transfers will fund the following projects: LED Street Light Conversion.			
<b>Water Capital Projects Fund</b>			
Interfund transfers	\$ 6,111,351	\$ 362,667	\$ 6,474,018
All other resources	2,893,322	-	2,893,322
Total increase in resources	\$ 9,004,673	\$ 362,667	\$ 9,367,340
Water capital projects	7,438,300	350,402	7,788,702
Interfund Transfers	294,362	12,265	306,627
Contingency	1,272,011	-	1,272,011
Net change in requirements	\$ 9,004,673	\$ 362,667	\$ 9,367,340
The interfund transfers and the corresponding requirements for water capital projects and transfers to other funds are for the following projects: Water System Telemetry, Annual Well Upgrades and Maintenance, 5th Street/Kinsman Extension Water Line.			
<b>Sewer Capital Projects Fund</b>			
Interfund transfers	\$ 8,398,663	\$ 1,892,617	\$ 10,291,280
All other resources	15,928	-	15,928
Total increase in resources	\$ 8,414,591	\$ 1,892,617	\$ 10,307,208
Sewer capital projects	7,750,557	1,775,474	9,526,031
Interfund Transfers	311,843	117,143	428,986
Contingency	352,191	-	352,191
Net change in requirements	\$ 8,414,591	\$ 1,892,617	\$ 10,307,208
The interfund transfers and the corresponding requirements for stormwater capital projects and transfer requirements are for the following capital projects: Memorial Park Pump Station, Memorial Drive Splitter, 5th Street/Kinsman Extension Sewer Trunk, Garden Acres Sewer Extension, Wastewater Treatment Plant Master Plan, Sewer Ops Allocation to Charbonneau.			

	Current Appropriations	Change in Appropriations	Amended Appropriations
<b>Streets Capital Projects Fund</b>			
Interfund transfers	\$ 12,989,548	\$ 1,831,029	\$ 14,820,577
All other resources	1,086,407	-	1,086,407
Total increase in resources	\$ 14,075,955	<b>\$ 1,831,029</b>	\$ 15,906,984
Streets capital projects	12,129,206	1,707,043	13,836,249
Interfund Transfers	454,119	123,986	578,105
Contingency	1,482,630	-	1,482,630
Net change in requirements	\$ 14,065,955	<b>\$ 1,831,029</b>	\$ 15,896,984
The interfund transfers and the corresponding requirements for street capital projects and transfers to other funds is for the following projects: Street Maintenance, Transportation Performance Monitoring, I-5 Pedestrian Bridge, Street Maintenance Allocation to Charbonneau, and LED Street Light Conversion, Frog Pond Master Planning, Citywide Signage, Town Ctr Plan Imp, and Charbonneau Street Tree Study.			
<b>Stormwater Capital Projects Fund</b>			
Interfund transfers	\$ 2,284,511	\$ 749,077	\$ 3,033,588
All other resources	273,361	-	273,361
Total increase in resources	\$ 2,557,872	<b>\$ 749,077</b>	\$ 3,306,949
Stormwater capital projects	2,019,764	662,393	2,682,157
Interfund Transfers	136,323	86,684	223,007
Contingency	401,785	-	401,785
Net change in requirements	\$ 2,557,872	<b>\$ 749,077</b>	\$ 3,306,949
The interfund transfers and the corresponding requirements for stormwater capital projects and transfers to other funds is for the following projects: Stormwater Rate Study, Garden Acres Road Storm System, and Stormwater Ops Allocation to Charbonneau.			
<b>Facilities/Information Services Capital Projects Fund</b>			
Intergovernmental	\$ 476,205.00	\$ 349,770	\$ 825,975.00
Interfund transfers	3,660,551	354,985	4,015,536
Beginning Fund Balance	38,168	-	38,168
All other resources	300	-	300
Total increase in resources	\$ 4,175,224	<b>\$ 704,755</b>	4,879,979
Facilities/Information Services capital projects	\$ 3,873,729	\$ 648,939	\$ 4,522,668
Interfund Transfers	69,851	55,816	125,667
Contingency	131,644	-	131,644
Net change in requirements	\$ 4,075,224	<b>\$ 704,755</b>	\$ 4,779,979
The interfund transfers and the corresponding requirements for facilities/information services capital projects and transfers to other funds is for the following capital project: Library Improvements, Annual Network Upgrades, CNG Refueling Station, SMART/Fleet Facility Expansion Design.			
<b>Parks Capital Projects Fund</b>			
Interfund transfers	\$ 2,889,514	\$ 1,782,423	\$ 4,671,937
All other resources	330,687	-	330,687
Total increase in resources	\$ 3,220,201	<b>\$ 1,782,423</b>	\$ 5,002,624
Parks capital projects	\$ 2,604,460	\$ 1,687,903	\$ 4,292,363
Interfund Transfers	138,096	94,520	232,616
Contingency	477,645	-	477,645
Net change in requirements	\$ 3,220,201	<b>\$ 1,782,423</b>	\$ 5,002,624
The interfund transfers and the corresponding requirements for parks capital projects and transfer to other funds is for the following capital projects: Memorial Park Master Plan Implementation, I-5 Undercrossing Trail Phase II, Annual Play Structure Replacement, Ice Age Tonquin Trail, Urban Forest Management Plan, Villebois Parks RP7/PR8, Restroom Construction Dog Run, Boones Ferry Master Plan Implementation.			
<b>Water SDC Fund</b>			
Interfund Transfers	\$ 3,408,532	\$ 339,170	\$ 3,747,702
Contingency	4,124,713	(339,170)	3,785,543
Materials and Services	25,180	-	25,180
Net change in requirements	\$ 7,558,425	<b>\$ -</b>	\$ 7,558,425
Interfund transfers will fund the following projects: 5th Street/Kinsman Extension Water Line			

	Current Appropriations	Change in Appropriations	Amended Appropriations
<b>Sewer SDC Fund</b>			
Interfund Transfers	\$ 6,242,140	\$ 1,138,465	\$ 7,380,605
Contingency	297,507	(1,138,465)	(840,958)
Materials and Services	21,410	-	21,410
Net change in requirements	\$ 6,561,057	\$ -	\$ 6,561,057
Interfund transfers will fund the following projects: Memorial Park Pump Station, 5th Street/Kinsman Extension Sewer Trunk, Garden Acres Sewer Extension, Wastewater Treatment Plant Master Plan.			
<b>Street SDC Fund</b>			
Interfund Transfers	\$ 7,441,360	\$ 689,295	\$ 8,130,655
Contingency	3,643,956	(689,295)	2,954,661
Materials and Services	40,260	-	40,260
Net change in requirements	\$ 11,125,576	\$ -	\$ 11,125,576
Interfund transfers will fund the following projects: Transportation Performance Monitoring, I-5 Pedestrian Bridge			
<b>Stormwater SDC</b>			
Interfund Transfers	\$ 332,218	\$ 29,479	\$ 361,697
Contingency	3,057,128	(29,479)	3,027,649
Materials and Services	5,580	-	5,580
Net change in requirements	\$ 3,394,926	\$ -	\$ 3,394,926
Interfund transfers will fund the following projects: Stormwater Rate Study, and Garden Acres Road Storm System			
<b>Parks SDC Fund</b>			
Interfund Transfers	\$ 2,800,104	\$ 1,615,102	\$ 4,415,206
Contingency	2,722,756	(1,615,102)	1,107,654
Materials and Services	16,400	-	16,400
Net change in requirements	\$ 5,539,260	\$ -	\$ 5,539,260
Interfund transfers will fund the following projects: Memorial Park Master Plan Implementation, I-5 Undercrossing Trail Phase II, Ice Age Tonquin Trail, Villebois Parks RP7/PR8, Boones Ferry Park Master Plan Implementation.			