

Parks and Recreation Advisory Board Meeting Action Minutes  
October 8, 2020

**Advisory Board Members Present:**

Amanda Aird  
Dahe Chen  
Daniel Christensen  
Kate Johnson  
Jeff Redmon

Erica Behler, Recreation Coordinator  
Dustin Schull, Parks Supervisor  
Ahsamon Ante-Marandi, Program Coordinator

**Members of the Public Present:**

Donna Atkinson  
Gladys Monroy Boutwell  
Jaelithe Nelson  
Kevin O'Malley

**Staff Present:**

Mike McCarty, Parks and Recreation Director  
Brian Stevenson, Program Manager

AGENDA ITEM	ACTIONS
<b>CALLED TO ORDER</b>	6:02 p.m.
<u>Minutes</u>	A. Minutes were approved 5-0. Amanda Aird made the motion to approve and Daniel Christensen seconded the motion.
<u>Public Comment</u>	A. None
<u>Agenda</u> A. Community Opportunity Grant Review	<p>A. The Board awarded funding to two applicants, We Are Wilsonville and Wilsonville Community Seniors Inc (WCSI). See attached for detailed list of applicants and awards. Amanda Aird made the motion to award the funding and Dahe Chen seconded the motion.</p> <p><u>Summary of Votes:</u></p> <ul style="list-style-type: none"> <li>• Amanda Aird – Yes</li> <li>• Dahe Chen – Yes</li> <li>• Daniel Christensen – Yes</li> <li>• Kate Johnson – Abstain</li> <li>• Jeff Redmon – Abstain</li> </ul>
<u>Staff Reports</u> A. Director Report  B. Parks Report	<p>A. Mike McCarty thanked the Board for their patience since our last meeting. He also thanked Dustin Schull and the park staff for their hard work since March, as well as Brian Stevenson's effort with the grant program and Erica Behler's effort with recreation programs.</p> <p>B. Dustin Schull provided an update on three recent projects:</p> <ul style="list-style-type: none"> <li>• The Murase Playground updates, which includes improvements on landscaping around the slide and a new, fully-accessible, double basket swing system.</li> <li>• The Park at Merryfield update, which includes the play structure replacement, a new trail to access the Oregon Heritage Tree, a simplified maintenance plan, and multiple picnic areas.</li> <li>• The new Memorial Park Dog Park Relocation Project, which took 600+ team hours, will be similar acreage as previous dog park, and</li> </ul>

<p>C. Recreation Report</p> <p>D. Community Center Report</p> <p><u>Board Comments</u></p>	<p>will include almost a mile of new trails, increased shelter sizes, a dog wash station, a full-use restroom, irrigation, and subsurface drainage.</p> <p>Much of the work on the recent projects was done in-house, providing substantial cost savings.</p> <p>C. Erica Behler notified the Board of the new Harvest Festival, which starts next week. Due to OHA gathering guidelines, the event has morphed from a 2-hr even in the Stein-Boozier Barn into a 15-day extravaganza with a variety of virtual events and a few drive-thru events. The event details can be found on the Parks &amp; Rec website at <a href="http://www.WilsonvilleParksandRec.com/HarvestFestival">www.WilsonvilleParksandRec.com/HarvestFestival</a> and on the Parks &amp; Rec Facebook page.</p> <p>D. Brian Stevenson updated the Board that the Community Center has been closed to the public since the beginning of March. However, staff has been able to continue the home-delivered meals program. At this point, they serve about 90 meals per day (which was about 40/day pre-COVID), being delivered by SMART drivers. About 50 people from Creekside Woods are also able to get meals each day via a safe, back-door pick-up at the Community Center. A watercolor class has been offered via Zoom and 6 weeks ago, in-person personal training and in-person small group exercise classes have been offered outside in the park. As part of the Harvest Festival, the Community Center will be hosting a drive-thru ice cream social and craft pick-up next Wednesday, October 15<sup>th</sup>. Brian also mentioned that he has been working with the Korean War Memorial Foundation of Oregon regarding the Korean War Memorial Interpretive Center in the Parks &amp; Rec Admin Building. The Foundation will begin the design process soon for the interpretive center. Lastly, Brian updated the Board on the City's Arts, Culture, and Heritage Strategy Plan, which will be available for public comment beginning tomorrow, through October 20<sup>th</sup>, 2020. To see the City's vision for arts, culture, and heritage, and to offer any feedback, check out the strategy plan on the City's website.</p> <p>Kate Johnson brought up concerns about a social media post regarding off-leash dogs and wanted to bring this to everyone's attention. Mike McCarty responded that the issue of off-leash dogs has come up before. Staff is currently working on the best way to approach and enforce this. Dustin Schull added that it has been challenging to address as the owner and dog are typically out of the area once staff is able to get down to the area to take action. Staff have tried educating the community with news articles, social media posts, and additional signage in the parks. Daniel Christensen asked Mike if there are any cameras at the dog park or key cards as a way to trace who comes in/out of the parks. Mike responded that the City does not have either as there is not infrastructure to set up cameras. Dustin added that there is now a trail separating the two dog park areas in the new dog parks, to help prevent any issues between the different dog groups.</p> <p>Amanda Aird added that she has been enjoying the Community Garden this summer.</p>
<p><b>ADJOURNED</b></p>	<p>7:45 p.m.</p>