



PLANNING COMMISSION

WEDNESDAY, JUNE 9, 2021

II. INFORMATIONAL

B. City Council Action Minutes (May 3 & 17, 2021) (*No staff presentation*)

City Council Meeting Action Minutes
May 3, 2021

City Council members present included:

Mayor Fitzgerald
Council President Akervall
Councilor Lehan
Councilor West – Arrived 7:03 p.m.
Councilor Linville

Kimberly Veliz, City Recorder
Jeanna Troha, Assistant City Manager
Beth Wolf, Senior Systems Analyst
Kim Rybold, Senior Planner
Jordan Vance, Economic Development Manager
Andy Stone, IT Director
Zoe Monahan, Assistant to the City Manager
Dwight Brashear, Transit Director
Scott Simonton, Fleet Services Manager

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:00 p.m.
A. Vertical Housing Development Zones	Staff provided a short overview on VHDZ and sought Council’s input.
B. Community Enhancement Program Recommendations	Council heard about Resolution No. 2894, which allocates Community Enhancement Funds for FY 2021/2022.
C. Diversity, Equity and Inclusion Committee Bylaws	Staff reviewed DEI Committee bylaws with Council.
D. Purchase of Three 21 Passenger CNG Buses	Council was informed of Resolution No. 2892, which authorizes SMART to purchase three 21 passenger CNG buses.
REGULAR MEETING	
<u>Mayor’s Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
<u>Communications</u>	
A. None.	
<u>Consent Agenda</u>	
A. <u>Resolution No. 2892</u> A Resolution Of The City Of Wilsonville Authorizing South Metro Area Regional Transit (SMART) To Purchase Three 21 Passenger Compressed Natural Gas (CNG) Buses From Davey Coach Sales, Inc.	The Consent Agenda was approved 5-0.

<p>B. <u>Resolution No. 2893</u> A Resolution Of The City Council Creating The Diversity, Equity And Inclusion (DEI) Committee.</p> <p>C. <u>Resolution No. 2894</u> A Resolution To Allocate Community Enhancement Funds For Fiscal Year 2021/2022.</p> <p>D. Minutes of the April 19, 2021 City Council Meeting.</p>	
<p><u>New Business</u> A. None.</p>	
<p><u>Continuing Business</u> A. None.</p>	
<p><u>Public Hearing</u> A. None.</p>	
<p><u>City Manager's Business</u></p>	<p>Reminded Council of their upcoming Council Retreat and Goal Setting scheduled for May 14 -15, 2021.</p>
<p><u>Legal Business</u></p>	<p>No report.</p>
<p>ADJOURN</p>	<p>7:35 p.m.</p>

City Council Meeting Action Minutes
May 17, 2021

City Council members present included:

Mayor Fitzgerald
Council President Akervall
Councilor Lehan
Councilor West
Councilor Linville

Kimberly Veliz, City Recorder
Jeanna Troha, Assistant City Manager
Beth Wolf, Senior Systems Analyst
Andy Stone, IT Director
Zoe Monahan, Assistant to the City Manager
Delora Kerber, Public Works Director
Dominique Huffman, Civil Engineer
Miranda Bateschell, Planning Director

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:02 p.m.
A. Community Enhancement Program IGA with Metro	Council heard about Resolution No. 2897, which adopts an IGA between Metro and the City to Continue the Wilsonville - Metro Community Enhancement Program.
B. Tourism Promotion Committee 1/5 Year Plan	Staff presented on Resolution No. 2898, which adopts the FY 2021/22 Five-Year Action Plan and Annual One-Year Implementation Plan for the Wilsonville Tourism Development Strategy.
REGULAR MEETING	
<u>Mayor's Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
B. Diversity, Equity and Inclusion Committee Appointments	<p><u>Positions 1 – 5 (1 year appointment)</u> Appointments of Malak El Manhawym, Camryn Lau, Erika Pham, Luis Gonzalez and Rudyane Rivera-Lindstrom to the Diversity, Equity and Inclusion Committee for a term beginning 6/1/2021 to 12/31/2022. Passed 5-0.</p> <p><u>Position 6 – 9 (2 year appointment)</u> Appointments of Joni McNeil, Sudeep Taksali, Tracy Hester and Fay Gyapong-Porter to the Diversity, Equity and Inclusion Committee for a term beginning 6/1/2021 to 12/31/2023. Passed 5-0.</p>

<p>C. Pride Month Proclamation</p> <p>D. National Public Works Week Proclamation</p>	<p><u>Position 10 – 13 (3 year appointment)</u> Appointments of Imran Haider, Eugenia Imel, Santiago Landazuri and Jay Edwards to the Diversity, Equity and Inclusion Committee for a term beginning 6/1/2021 to 12/31/2024. Passed 5-0.</p> <p>The Mayor read a proclamation declaring the month of June 2021 as Pride Month in Wilsonville.</p> <p>The Mayor read a proclamation declaring the week of May 16 – 22, 2021 Public Works Week in Wilsonville.</p>
<p><u>Communications</u></p> <p>A. Recognition of Delora Kerber, Public Works Director, as National Public Works Leader of the Year</p>	<p>Public Works Director Delora Kerber was congratulated for being named 2021 Top 10 Public Works Leader of the Year by the American Public Works Association (APWA).</p>
<p><u>Consent Agenda</u></p> <p>A. <u>Resolution No. 2895</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With Eagle-Elsner, Inc. For Construction Of The 2021 Street Maintenance Project (Capital Improvement Project # 4014, 4118 And 4725).</p> <p>B. <u>Resolution No. 2896</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Memorandum Of Understanding With The Willamette Falls And Landings Heritage Area Coalition.</p> <p>C. <u>Resolution No. 2897</u> A Resolution Of The Wilsonville City Council Adopting An Intergovernmental Agreement Between Metro And The City Of Wilsonville To Continue The Wilsonville - Metro Community Enhancement Program.</p> <p>D. <u>Resolution No. 2898</u> A Resolution Of The City Of Wilsonville Adopting The FY 2021/22 Five-Year Action Plan And Annual One-Year Implementation Plan For The Wilsonville Tourism Development Strategy.</p>	<p>The Consent Agenda was approved 5-0.</p>

<p>E. <u>Resolution No. 2899</u> A Resolution And Order Amending Resolution No. 2882 To Further Extend The Local State Of Emergency And Emergency Measures, As Authorized By Resolution No. 2803.</p> <p>F. Minutes of the May 3, 2021 City Council Meeting.</p>	
<p><u>New Business</u> A. None.</p>	
<p><u>Continuing Business</u> A. None.</p>	
<p><u>Public Hearing</u> A. None.</p>	
<p><u>City Manager's Business</u></p>	<p>Council moved to cancel the first City Council meeting in July 2021. Passed 5-0.</p> <p>Updated that staff is working to figure out new mask requirements for City Employees.</p> <p>Clarified the Budget Committee would be held on May 19, 20 and 25 if needed.</p> <p>Shared over the past weekend a Public Works employee, former Public Works employee and Kitakata Sister City Advisory Board member all had passed away.</p>
<p><u>Legal Business</u></p>	<p>No report.</p>
<p>ADJOURN</p>	<p>8:05 p.m.</p>