

**RESOLUTION NO. 2932**

**A RESOLUTION AUTHORIZING A SUPPLEMENTAL BUDGET ADJUSTMENT FOR FISCAL YEAR 2021-22.**

WHEREAS, the City adopted a budget and appropriated funds for fiscal year 2021-22 by Resolution 2903; and,

WHEREAS, certain expenditures are expected to exceed the original adopted budget in some of the City's funds and budgetary transfers are necessary within these funds to provide adequate appropriation levels to expend the unforeseen costs; and,

WHEREAS, ORS 294.463 provides that a city may adjust appropriations within appropriation categories provided the enabling resolution states the need for the adjustment, purpose of the expenditure and corresponding amount of appropriation; and,

WHEREAS, all transfers from contingencies within the fiscal year to date that exceed fifteen percent (15%) of the fund's total appropriations, are included in the supplemental budget adjustment request; and,

WHEREAS, all expenditure transfers within the fiscal year to date in aggregate exceed ten percent (10%) of the fund's total expenditures, are included in the supplemental budget adjustment request; and,

WHEREAS, consistent with local budget law and based upon the foregoing, the staff report in this matter and public hearing input, the public interest is served in the proposed supplemental budget adjustment,

WHEREAS, to facilitate clarification of the adjustments in this resolution, Attachment A to this resolution provides a summary by fund of the appropriation categories affected by the proposed transfer of budget appropriation and the purpose of the expenditure.

**NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:**

The City amends and adjusts the estimated revenues and appropriations within the funds and categories delineated and set forth in Attachment A, attached hereto and incorporated by reference herein as if fully set forth.

This resolution becomes effective upon adoption.

ADOPTED by the City Council of the City of Wilsonville at a regular meeting thereof this 18<sup>th</sup> day of October and filed with Wilsonville City Recorder this same date.

DocuSigned by:  
*Julie Fitzgerald*  
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Julie Fitzgerald, MAYOR

ATTEST:

DocuSigned by:  
*Kimberly Veliz*  
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Kimberly Veliz, City Recorder

SUMMARY OF VOTES:

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Excused

ATTACHMENT:

A. Need, Purpose And Amount: Detail By Fund & Category

## ATTACHMENT A

### NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY

	Current Appropriations	Change in Appropriations	Amended Appropriations
<b>General Fund</b>			
Interfund transfers	\$ 20,664,319	\$ 177,200	\$ 20,841,519
All other resources	28,126,938	-	28,126,938
Total increase in resources	<u>48,791,257</u>	<u>177,200</u>	48,968,457
Administration	\$ 2,029,655	\$ 18,370	\$ 2,048,025
Finance	1,598,810	44,930	1,643,740
Information Technology	1,221,554	26,710	1,248,264
Legal	708,452	14,090	722,542
Human Resources & Risk Management	888,700	25,340	914,040
Public Works Administration	885,531	25,510	911,041
Facilities	1,379,931	32,900	1,412,831
Parks Maintenance	1,787,569	41,140	1,828,709
Parks & Recreation	1,609,227	80,450	1,689,677
Library	2,121,120	93,120	2,214,240
Law Enforcement	5,538,456	-	5,538,456
Municipal Court	230,050	7,750	237,800
Transfers to Other Funds	19,100,169	750,372	19,850,541
Contingency	9,692,033	(983,482)	8,708,551
Net change in requirements	<u>\$ 48,791,257</u>	<u>\$ 177,200</u>	
Resource increase in Interfund transfers is overhead from capital improvement project changes. Expense increases are for library strategic plan, tourism development initiative, safety and health program, and financial impact of union contracts recently approved by Council. Transfers to Other Funds increase includes CIP funding for library improvement (8098), Boeckman Trail Stabilization (9148), Play Structure Replacement (9152) and Urban Forestry Management Plan (9165).			
<b>Building Fund</b>			
Building	1,279,508	30,090	1,309,598
Interfund transfers	405,606	55,678	461,284
Contingency	1,101,661	(85,768)	1,015,893
Net change in requirements	<u>\$ 2,786,775</u>	<u>\$ -</u>	\$ 2,786,775
Requirement increase is financial impact of union contracts recently approved by Council and for Interfund Transfer to fund CIP 0997 City Hall renovation, with funding through Contingency.			
<b>Community Development Fund</b>			
Interfund Transfers	\$ 2,383,525	\$ 300,679	\$ 2,684,204
All other resources	3,123,270	42,000	3,165,270
Total increase in resources	<u>5,506,795</u>	<u>342,679</u>	<u>5,849,474</u>
CD Administration	619,221	14,350	633,571
Engineering	2,194,343	59,860	2,254,203
Planning	1,236,790	38,100	1,274,890
Interfund transfers	598,095	37,120	635,215
Contingency	858,346	193,249	1,051,595
Net change in requirements	<u>\$ 5,506,795</u>	<u>\$ 342,679</u>	\$ 5,849,474
Resource increase in Interfund transfers is overhead from capital improvement project changes. Requirement increase is financial impact of union contract recently approved by Council and for Interfund Transfer to fund CIP 0997 City Hall renovation, with funding through Contingency.			
<b>Road Operating Fund</b>			
Road Operating	\$ 925,830	\$ 17,440	\$ 943,270
Interfund transfers	809,155	\$ 91,447	900,602
Contingency	2,412,467	(108,887)	2,303,580
Net change in requirements	<u>\$ 4,147,452</u>	<u>\$ -</u>	\$ 4,147,452
Requirement increases are financial impact of union contracts recently approved by Council and Interfund Transfers to fund CIP 0998 Community Ice Storm Damage, with funding through Contingency.			

	Current Appropriations	Change in Appropriations	Amended Appropriations
<b>Road Maintenance Fund</b>			
Interfund transfers	\$ 2,503,924	\$ 939,635	\$ 3,443,559
Contingency	1,781,846	(939,635)	842,211
Net change in requirements	\$ 4,285,770	\$ -	\$ 4,285,770
Requirement increases for Interfund Transfers will fund Road Capital Improvement Projects, with funding through Contingency.			
<b>Streets Capital Projects Fund</b>			
Interfund transfers	\$ 12,298,164	\$ 2,026,186	\$ 14,324,350
All other resources	2,232,190	32,000	2,264,190
Total increase in resources	\$ 14,530,354	\$ 2,058,186	\$ 16,588,540
Streets capital projects	11,606,587	1,903,444	13,510,031
Interfund Transfers	740,178	154,742	894,920
Contingency	2,183,589	-	2,183,589
Net change in requirements	\$ 14,530,354	\$ 2,058,186	\$ 16,588,540
The interfund transfers and the corresponding requirements for street capital projects and transfers to other funds is for the following projects: Frog Pond Master Planning (3001), Town Center Plan Implementatin (3004), Street Maintenance (4014), I-5 Ped Bridge (4202), Boeckman Street Improve (4205), Canyon Creek Signal (4206), Pedestrian Enhancements (4717), and Signage (4719).			
<b>Street SDC Fund</b>			
Materials and Services	\$ 41,470	\$ -	\$ 41,470
Interfund Transfers	7,766,745	800,189	8,566,934
Contingency	1,076,298	(800,189)	276,109
Net change in requirements	\$ 8,884,513	\$ -	\$ 8,884,513
Requirement increases for Interfund Transfers will fund Road Capital Improvement Projects, with funding through Contingency.			
<b>Transit Fund</b>			
Transit	\$ 8,360,088	\$ 617,744	\$ 8,977,832
Interfund Transfers	669,447	-	669,447
Contingency	5,861,271	(617,744)	5,243,527
Net change in requirements	\$ 14,890,806	\$ -	\$ 14,890,806
Requirement increases are financial impact of union contracts recently approved by Council, bus brush, & development consulting services, with funding through Contingency.			
<b>Water Operating Fund</b>			
Water Operations	\$ 1,578,978	\$ 18,050	\$ 1,597,028
Water Treatment	3,835,711	-	3,835,711
Interfund Transfers	10,798,267	60,274	10,858,541
Contingency	11,746,960	(78,324)	11,668,636
Net change in requirements	\$ 27,959,916	\$ -	\$ 27,959,916
Requirement increases are financial impact of union contracts recently approved by Council and for Interfund Transfers to fund Water Capital Improvement Projects, with funding through Contingency.			
<b>Water Capital Projects Fund</b>			
Interfund transfers	\$ 19,559,885	\$ 440,359	\$ 20,000,244
All other resources	9,697,940	-	9,697,940
Total increase in resources	\$ 29,257,825	\$ 440,359	\$ 29,698,184
Water capital projects	26,735,916	425,467	27,161,383
Interfund Transfers	997,351	14,892	1,012,243
Contingency	1,524,558	-	1,524,558
Net change in requirements	\$ 29,257,825	\$ 440,359	\$ 29,698,184
The interfund transfers and the corresponding requirements for water capital projects and transfers to other funds are for the following projects: Annual Pipe/Valve, Hydrant Replacements (1121), 5th St/Kinsman Water Line (1139), Annual Fire Flow Data Collection (1117).			
<b>Water SDC Fund</b>			
Materials and Services	\$ 25,940	\$ -	\$ 25,940
Debt Service	485,000	-	485,000
Interfund Transfers	9,625,868	396,185	10,022,053
Contingency	2,769,738	(396,185)	2,373,553
Net change in requirements	\$ 12,906,546	\$ -	\$ 12,906,546
Requirement increases for Interfund Transfers will fund Water Capital Improvement Projects, with funding through Contingency.			

	Current Appropriations	Change in Appropriations	Amended Appropriations
<b>Sewer Operating Fund</b>			
Sewer Collection	\$ 1,216,011	\$ 12,450	\$ 1,228,461
Sewer Treatment	3,074,746	-	3,074,746
Sewer Pretreatment	118,923	4,380	123,303
Debt Service	2,623,500	-	2,623,500
Interfund Transfers	2,907,055	554,707	3,461,762
Contingency	14,619,187	(571,537)	14,047,650
Net change in requirements	\$ 24,559,422	\$ -	\$ 24,559,422
Requirement increases are financial impact of union contracts recently approved by Council and for Interfund Transfers to fund Sewer Capital Improvement Projects, with funding through Contingency.			
<b>Sewer Capital Projects Fund</b>			
Interfund transfers	\$ 3,418,226	\$ 1,921,732	\$ 5,339,958
All other resources	15,148	-	15,148
Total increase in resources	\$ 3,433,374	\$ 1,921,732	\$ 5,355,106
Sewer capital projects	3,025,344	1,728,657	4,754,001
Interfund Transfers	312,773	193,075	505,848
Contingency	95,257	-	95,257
Net change in requirements	\$ 3,433,374	\$ 1,921,732	\$ 5,355,106
The interfund transfers and the corresponding requirements for water capital projects and transfers to other funds are for the following projects: Memorial Park Pump Station (2065), 5th St/Kinsman Ext. (2099), Boberg Diversion (2100), Boeckman Imp (2102), Garden Acres Ext (2103), WWTP Master Plan (2404), Coral Creek Pump Station (2105).			
<b>Sewer SDC Fund</b>			
Materials and Services	\$ 22,050	\$ -	\$ 22,050
Interfund Transfers	1,792,521	1,383,125	3,175,646
Contingency	7,118	(1,383,125)	(1,376,007)
Net change in requirements	\$ 1,821,689	\$ -	\$ 1,821,689
Requirement increases for Interfund Transfers will fund Sewer Capital Improvement Projects, with funding through Contingency.			
<b>Stormwater Operating Fund</b>			
Stormwater Maintenance	\$ 1,168,706	\$ 10,250	\$ 1,178,956
Debt Service	518,000	-	518,000
Interfund Transfers	2,049,216	288,218	2,337,434
Contingency	3,520,347	(298,468)	3,221,879
Net change in requirements	\$ 7,256,269	\$ -	\$ 7,256,269
Requirement increases are financial impact of union contracts recently approved by Council and for Interfund Transfers to fund Stormwater Capital Improvement Projects, with funding through Contingency.			
<b>Stormwater Capital Projects Fund</b>			
Interfund transfers	\$ 1,760,254	\$ 401,060	\$ 2,161,314
All other resources	3,868	-	3,868
Total increase in resources	\$ 1,764,122	\$ 401,060	\$ 2,165,182
Stormwater Capital Projects	1,437,576	337,018	1,774,594
Interfund Transfers	218,314	64,042	282,356
Contingency	108,232	-	108,232
Net change in requirements	\$ 1,764,122	\$ 401,060	\$ 2,165,182
The interfund transfers and the corresponding requirements for stormwater capital projects and transfers to other funds are for the following projects: Garden Acres (7061), Master Plan (7064), Boeckman Creek Hydraulic Analysis (7065), Charbonneau (7500).			
<b>Stormwater SDC</b>			
Materials and Services	\$ 5,750	\$ -	\$ 5,750
Intefund Transfers	253,382	112,842	366,224
Contingency	2,867,901	(112,842)	2,755,059
Net change in requirements	\$ 3,127,033	\$ -	\$ 3,127,033
Requirement increases for Interfund Transfers will fund Stormwater Capital Improvement Projects, with funding through Contingency.			

	Current Appropriations	Change in Appropriations	Amended Appropriations
<b>Fleet Fund</b>			
Fleet	\$ 1,473,285	\$ 67,750	\$ 1,541,035
Interfund transfers	2,400	-	
Contingency	1,116,045	(67,750)	1,048,295
Net change in requirements	\$ 2,591,730	\$ -	\$ 2,589,330
Requirement increase is financial impact of union contracts recently approved by Council, funded from Contingency.			
<b>Facilities/Information Services Capital Projects Fund</b>			
Interfund transfers	\$ 1,698,707	\$ 654,598	2,353,305
Intergovernmental	418,844	-	418,844
All other resources	11,388	93,402	104,790
Total increase in resources	\$ 2,128,939	\$ 748,000	2,876,939
Facilities/Information Services capital projects	\$ 1,970,453	\$ 748,000	\$ 2,718,453
Interfund Transfers	52,721	-	52,721
Contingency	105,765	-	105,765
Net change in requirements	\$ 2,128,939	\$ 748,000	\$ 2,876,939
The interfund transfers and the corresponding requirements for facilities/information services capital projects and transfers to other funds is for the following capital project: Library Improvements, CH Renovation (0997), Community Ice Storm Damage (0998)			
<b>Parks Capital Projects Fund</b>			
Interfund transfers	\$ 2,272,050	\$ 801,662	\$ 3,073,712
All other resources	328,229	-	328,229
Total increase in resources	\$ 2,600,279	\$ 801,662	\$ 3,401,941
Parks capital projects	\$ 2,074,505	\$ 750,534	\$ 2,825,039
Interfund Transfers	157,593	51,128	208,721
Contingency	368,181	-	368,181
Net change in requirements	\$ 2,600,279	\$ 801,662	\$ 3,401,941
The interfund transfers and the corresponding requirements for parks capital projects and transfer to other funds is for the following capital projects: Memorial Park Master Plan (9132), Boeckman Trail (9148), Annual Play Structures (9152), Ice Age Tonquin Trail (9155), Urban Forest Plan (9165), Villebois Parks (9167), and Boones Ferry Master Plan (9171).			
<b>Parks SDC Fund</b>			
Materials and Services	\$ 16,890	\$ -	\$ 16,890
Interfund Transfers	1,322,155	775,805	2,097,960
Contingency	2,241,982	(775,805)	1,466,177
Net change in requirements	\$ 3,581,027	\$ -	\$ 3,581,027
Requirement increases for Interfund Transfers will fund Parks Capital Improvement Projects, with funding through Contingency.			