

RESOLUTION NO. 1611

A RESOLUTION OF THE CITY OF WILSONVILLE ESTABLISHING AN AWARD PROCESS FOR PUBLIC, EDUCATION AND GOVERNMENT ACCESS CAPITAL SUPPORT GRANT FUNDS, EFFECTIVE JULY 1, 2000, AND AWARDED ALL AVAILABLE GRANT FUNDS FOR FY 1999-2000 TO THE CITY OF WILSONVILLE.

WHEREAS, on January 21, 1999, the Wilsonville City Council adopted resolution no. 1532, approving a Cable Television Services Agreement (the Agreement) with AT&T Cable Services; and

WHEREAS, Section 9.7 of the Agreement stipulates that AT&T shall provide capital support funds for the public, educational and government (PEG) access program and the use of the Public Communications Network (PCN); and

WHEREAS, Section 9.7 of the Agreement stipulates that such funds will be disbursed to the City's designated access provider or to users of the PCN in the form of grants; and

WHEREAS, Section 9.7 of the Agreement stipulates that the City shall establish a grant award process; and

WHEREAS, the City of Wilsonville, pursuant to City Council Resolution no. 1610, is the City's designated access provider, thereby making it eligible to receive and spend grant funds;

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

1. The Administration Department is directed to develop an application and guidelines for the award of PEG access capital support and PCN operating/capital support grant funds to be used for grant awards in the 2000-2001 fiscal year and continuing in subsequent years through the life of the Agreement. At a minimum, the application shall request the following information:
 - a. The name, address and phone number of the entity applying for the grant as well as a taxpayer identification number or employer identification number.

- b. A description of and budget detail for the equipment purchase or program and an explanation of how it will be used to expand or otherwise benefit the PEG access program or the PCN.
- c. An organization budget demonstrating that operating expenditures for the fiscal year will equal or exceed the grant amount.
- d. A description of any partners who may be involved in the project to be funded by the grant, even if those partners have no financial participation.
- e. A description of the target audience to be served by the proposed project.
- f. A signed affidavit stating that the applicant has read and understood the grant application guidelines and evaluation criteria.

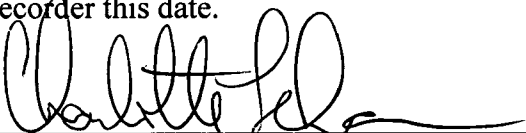
At a minimum, the grant award evaluation criteria shall include the following:

- a. Demonstration of a tangible community benefit.
 - b. A demonstration that operating resources are sufficient to maximize the beneficial use of the capital purchase.
 - c. A demonstration that the use of the capital purchase is consistent with the access provider's long-range plans.
 - d. The overall feasibility of the proposed project, including the technical approach, the proposed budget and the applicant's ability to undertake and successfully complete the project.
 - e. The completeness of the application.
2. No later than December 31 of each year, the Administration Department shall notify all designated access providers and PCN users in the City of Wilsonville of the availability of grant funds. Such notice shall include an estimate of available funds in the fiscal year, a copy of the grant application and guidelines, a deadline for submission and the name, phone number and e-mail address of a contact person who can provide additional information.

3. The Administration Department shall review all grant applications and, after consulting with AT&T Cable Service, shall forward its recommendations to the Wilsonville City Council for final consideration and award.


4. The City Council awards all grant funds received in fiscal year 1999-2000 to itself as the City's designated access provider, for the purpose of purchasing and installing video production equipment in the City Council chambers in the Wilsonville Community Center.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 7th day of February, 2000, and filed with the Wilsonville City Recorder this date.



CHARLOTTE LEHAN, MAYOR

ATTEST:



Sandra C. King, CMC, City Recorder

SUMMARY OF VOTES:

Mayor Lehan	Yes
Councilor Helser	Yes
Councilor Kirk	Yes
Councilor Barton	Yes
Councilor Holt	Yes