

RESOLUTION NO. 1811

NOT ADOPTED
ACK

A RESOLUTION OF THE CITY OF WILSONVILLE CITY COUNCIL ACTING IN ITS CAPACITY AS ITS LOCAL CONTRACT REVIEW BOARD, APPROVING THE BID PROCESS; ACCEPTING THE LOWEST RESPONSIBLE BID; AWARDING THE CONTRACT TO THE LOWEST RESPONSIBLE BIDDER; AND, VERIFYING FUND AVAILABILITY FOR THE PROPOSED PROJECT COMMONLY REFERRED TO AS THE COMMUNITY CENTER STORAGE PROJECT.

WHEREAS, ORS 279.055 provides that a local jurisdiction may designate a Contract Review Board which shall have all the power granted to the State Public Contract Review Board; and

WHEREAS, Wilsonville Code (WC) 2.312 designates the City Council as the local Contract Review Board and relative to contract concerns of the City states that the Contract Review Board shall have all the power granted to the State Public Contract Review Board; and

WHEREAS, WC 2.314(1) states that all public contracts shall be based on competitive bids or proposals except contracts for an amount more than \$5,000 but less than \$75,000 which shall, at minimum, obtain three informally solicited, competitive quotes; and

WHEREAS, The City Council adopted the FY 2002-03 budget which included the Wilsonville Community Center Storage Project, Capital Improvement Project #848; and

WHEREAS, the City informally solicited three competitive quotes; and

WHEREAS, competitive quotes were to be received prior to 3:00 p.m. Pacific Daylight Time, on Wednesday, November 20, 2002 at the Community Development Department, 8445 S.W. Elligsen Road, Wilsonville, Oregon; and

WHEREAS, H&A Construction did not submit a quote by the established deadline so a fourth competitive quote was informally solicited and received on December 10, 2002. The summary of quotes is marked "Exhibit A" attached hereto and incorporated herein; and

WHEREAS, city staff has reviewed the quotes and recommends that a contract be awarded to Robert Gray Construction, the lowest responsible bidder for the Wilsonville Community Center Storage Project; and

NOT ADOPTED OR PRESENTED TO COUNCIL,
ACK

WHEREAS, the City of Wilsonville desires to execute a construction contract agreement in a timely manner.

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

1. The Wilsonville Community Center Storage Project is part of the adopted FY 2002-03 budget.

2. The City Council, acting as the local contract review board, finds and concludes all quotes were informally solicited, received and approved as being completed or has determined that any informalities are minor in nature and do not disqualify the quotes for consideration or for awarding according to the provisions of Oregon Revised Statutes, Ch. 279, Public Bids and Contracting; and Wilsonville Code 2.314, Contracts With The City, and the Attorney General's Model Rules which the City has adopted as its contracting rules.

3. Subject to the final review and approval of the City Building Official, staff is recommending the City Council to award the Community Center Storage Project to Robert Gray Construction, the lowest responsible bidder, in the amount of \$27,327.00.

4. Subject to final completion of all improvements specified in the contract documents, and any supplementary changes, the City Building Official is authorized to certify the required public improvements complete and make final payment including release of all retainage.

5. The City Building Official to approve change orders to this contract as required, provided however that the total cost does not exceed the approved budget for this project.

6. Authorize the expenditure of funds, which will include quote amount and any change orders for the project from:

<u>Account</u>	<u>Budgeted Amount</u>
580-49130-5000-848	\$40,000.00

ADOPTED by the City Council of the City of Wilsonville at a regular meeting thereof on the 13th of January, 2003.


Charlotte Lehan, Mayor

ATTEST:

SANDY C. KING, City Recorder

SUMMARY OF VOTES:

Mayor Lehan _____
Councilor Barton _____
Councilor Helser _____
Councilor Holt _____
Councilor Kirk _____

*Not adopted by
or presented to
City Council
ACK*

EXHIBIT 'A'

QUOTE RESULTS

WILSONVILLE COMMUNITY CENTER STORAGE PROJECT

<u>NAME</u>	<u>QUOTE AMOUNT</u>
H & A Construction	Quote Not Received
BnK Construction	\$53,905.00
Silco Construction	\$47,617.00
Robert Gray Construction	\$27,327.00
Total Quotes Submitted:	3
Engineer's Estimate:	\$27,000 ~ \$32,000

City of

WILSONVILLE
in OREGON



30000 SW Town Center Loop E
Wilsonville, Oregon 97070
(503) 682-1011
(503) 682-1015 Fax
(503) 682-0843 TDD

**BUILDING DEPARTMENT
STAFF REPORT**

DATE: January 13, 2003
TO: Honorable Mayor and City Councilors
FROM: Martin C. Brown, Building Official
SUBJECT: Bid Award for the Community Center Storage Room Project

SUMMARY

Competitive bids for the Community Center Storage Project were reviewed on December 10, 2002. The city received a total of three bids from qualified bidders. Robert Gray Construction submitted the lowest responsible bid in the amount of Twenty Seven Thousand Three Hundred Twenty Seven Dollars (\$27,327). The engineer's estimate of the project was between \$27,000 and \$32,000.

RECOMMENDATION

Staff respectfully recommends that the construction contract for the Community Center Storage Project be awarded to Robert Gray Construction in the amount of \$27,327.

BACKGROUND

Since the addition of the Wilsonville Community Center in 2000, activities and events at the Community Center have continued to escalate. To meet the needs of the clientele additional programs and activities have been added and consequently, the need for additional storage is now required.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Martin C. Brown', is written over a white background.

Martin C. Brown,
City Building Official

/bjh
BJH1281-05



"Serving The Community With Pride"