

RESOLUTION NO. CXXX (130)

A RESOLUTION IMPOSING FEES FOR RESERVATION OF PARK FACILITIES TO ORGANIZE THE USE OF PARK FACILITIES TO THEIR FULLEST POTENTIAL.

In order to collect fees for reservation of park facilities for recreational uses the City of Wilsonville resolves as follows:

Section 1: Establishment of Fees and Crediting of Funds

The following fees shall be collected by the City Administrator or delegated staff person and placed in the Park Fund.

- A. A \$10.00 non-returnable application fee shall be required for all park reservation requests.
- B. A fee shall be collected for reservation of facilities of community and urban parks and placed in the Park Fund to be expended for park maintenance according to the following schedule:

1. For reservation of picnic areas:

	<u>Reservation Fee</u>	<u>Refundable Clean-up Fee</u>
Group of up to 50 people	No Charge	\$ 25.00/day
Group of 50 to 100	\$10.00/day	35.00/day
Group of 100 to 150	15.00/day	50.00/day
Group of 150 to 250	30.00/day	75.00/day
Group of over 250	50.00/day	100.00/day

2. For reservation of special areas or services:

	<u>League or Organized</u>	<u>Single Game</u>
Soccer Fields	\$100.00/team/season	\$15.00
Ball Fields	100.00/team/season	15.00 or 25.00 if under lights
Tennis Courts	35.00 per tournament	No charge
Little League Teams	35.00/team/season	No charge
Riding Arena	35.00/day	
Meetings - Boones Ferry Park	15.00/day	

- 3. Additional costs incurred by the City because of abuse or excessive clean-up/repair (as determined by City Administrator or Public Works Superintendent) shall be charged to the reserving group creating the added costs. All such excessive clean-up/repair shall be documented by the Parks crew, including photographs, and filed at City Hall.

4. Fees for special equipment and/or personnel used to complete the request of the applicant will be billed to the person in charge, after the completion of the computation for the special equipment and/or personnel used to complete the special request.
5. Clean-up fees shall be refunded for reservation of picnic areas providing the picnic area is left in as good or better condition than when the reservation party arrived.
6. Use of City facilities not for fund raising will be handled on an individual basis. Groups or individuals desiring to conduct fund raising activities should apply for a "Special Use Permit" on the application form, and will be required to present their fee structure for review.
7. All reservations are on a day use only basis unless otherwise designated on the application form. However, if reserved area is only to be used half a day, another reservation party may use the facility at a later time.

Section 2: Refund of Fees

Any group seeking a refund because of inability to use facilities as requested shall submit a written statement of refund request, to include:

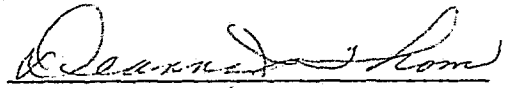
- A. Name of group, address and telephone number.
- B. Name, address and phone number of person/group to whom refund is to be paid.
- C. The reason for seeking the refund and the amount requested.

Any refund requests must be approved by the City Administrator or Public Works Superintendent.

Section 3: Waiver of Reservation Fees

A waiver of reservation fees may be granted by the City Administrator and a denial of a waiver request shall be automatically reviewed by the City Council which shall decide the matter. However, no waiver shall be granted for the application fee or for the refundable clean-up fees.


Submitted to the City Council and read at a meeting thereof on April 21, 1980 at the hour of 7:30 pm at the Wilsonville City Hall.


Deanna J. Thom, City Recorder

Adopted by the Council on the 21st day of April 1980 by the following vote:
Yeas 5 Neas 0, and effective April 22, 1980.


Deanna J. Thom, City Recorder

Dated and signed by the Mayor this 22nd day of April 1980.


William G. Lowrie, Mayor