

RESOLUTION NO. 860

A RESOLUTION APPROVING YEAR-TWO AGREEMENT OF WASHINGTON COUNTY WASTESHED WASTE REDUCTION.

WHEREAS, the city staff has prepared a report on the above captioned subject which is attached hereto as Exhibit "A"; and

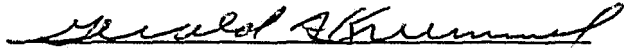
WHEREAS, the City Council has duly considered the subject and the recommendation(s) contained in the staff report; and

WHEREAS, interested parties, if any, have had an opportunity to be heard on the subject.

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

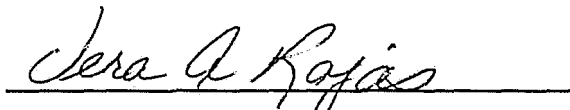
1. That the Wilsonville City Council does hereby adopt the staff report attached hereto as Exhibit "A", with the recommendation(s) contained therein and further instructs that action appropriate to the recommendation(s) be taken.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 5th day of August, 1991, and filed with the Wilsonville City Recorder this date.



GERALD A. KRUMMEL, Mayor

ATTEST:



VERA A. ROJAS, CMC, City Recorder

SUMMARY of Votes:

Mayor Krummel	<u>AYE</u>
Councilor Chandler	<u>AYE</u>
Councilor Carter	<u>AYE</u>
Councilor Lehan	<u>AYE</u>
Councilor Van Eck	<u>AYE</u>

EXHIBIT "A"

City of
WILSONVILLE
in OREGON

30000 SW Town Center Loop E • PO Box 220
Wilsonville, OR 97070
(503) 682-1011

July 31, 1991

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: TOM BARTHEL
ADMINISTRATIVE ANALYST

SUBJECT: YEAR-TWO AGREEMENT

ACTION REQUESTED:

Council Adoption of the Washington County Wasteshed Five Year Waste Reduction Plan - Year Two, and authorization for the Mayor and City Manager to enter into the corresponding intergovernmental agreement.

ISSUES:

The City of Wilsonville participated in Year One's Plan and Intergovernmental Agreement. The cooperative process in the Washington County Wasteshed, to this point, has resulted in a single plan creating consistent program standards that meet or exceed METRO's guidelines as well as cost efficiencies gained through centralized program administration and promotion.

Washington County would continue to Administer the program in Year Two and in turn, the City of Wilsonville would provide its share of funding by forwarding Wilsonville's "Challenge" grant money to Washington County (\$2,264).

STAFF RECOMMENDATION:

Staff respectfully recommends that Council adopt the attached resolution approving the Washington County Wasteshed Five Year Plan - Year Two, and the corresponding Washington County Wasteshed Waste Reduction Intergovernmental Agreement.

TIME FRAME:

All participating jurisdictions are asked to present this matter to Council for action by August 30, 1991. Year Two's plan covers the period October 1, 1991, through June 30, 1992.

City of
WILSONVILLE
In OREGON

30000 SW Town Center Loop E • PO Box 220
Wilsonville, OR 97070
(503) 682-1011

August 6, 1991

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: TOM BARTHEL,
ADMINISTRATIVE ANALYST

SUBJECT: YEAR TWO WASTE REDUCTION
INTERGOVERNMENTAL AGREEMENT
CLARIFICATION

At the August 5, 1991 City Council meeting I brought before the Council a recommendation for approval of an intergovernmental agreement between the City of Wilsonville and Washington County for year two of a five-year waste reduction plan. In my presentation I noted a discrepancy between "challenge" fund amounts in my cover memo and in the amount presented in the agreement. This memo is a clarification of that discrepancy.

My original source of the grant funding information had been a handout prepared by Washington County. This handout, as it turns out, was intended to be a 'first cut' at estimating monies which would be available in the METRO challenge program. These funds are computed on a per capita basis and because of Wilsonville's rapid population growth, current data is not readily available. The final outcome is as follows for the term of the one year agreement.

The City of Wilsonville will be credited with \$3,565 in METRO challenge grant funds. These funds are generated by METRO from the collection of tipping fees, user fees and disposal fees throughout the region and redistributed on a per capita basis. In addition to these funds, Washington County will be matching the \$3,565 amount from funds they receive through franchise fees which cover both collection and disposal fees. The total 'pass through' to Washington County will be \$7,130.

I hope this will help clarify any confusion I may have caused in my presentation. I am available for further assistance or to answer any questions.

WASHINGTON COUNTY WASTESHED WASTE REDUCTION
INTERGOVERNMENTAL AGREEMENT

I. Parties

Parties to this Agreement are Washington County (hereinafter "County") and the individual signatory city. Plan participants expected to sign agreements are the County and the Cities of Beaverton, Cornelius, Durham, Forest Grove, Hillsboro, King City, Sherwood, Tigard, Tualatin and Wilsonville (hereinafter "Cities"). Any reference hereinafter to "local government" shall include both County and Cities.

II. Statutory Authority

This Agreement is entered into pursuant to ORS Chapter 190 and ORS 459.065 (1) (b).

III. Purpose

Pursuant to ORS Chapter 268, ORS Chapter 459, and related administrative rules, the Metropolitan Service District (hereinafter "Metro") has established a Regional Solid Waste Management Plan, including a waste reduction chapter. The Metro plan provides that Metro shall establish a five-year work plan for solid waste reduction and identifies specific programs for local government to implement the Metro plan. Metro has established guidelines for local government participation in the form of an Annual Waste Reduction Program for Local Government for Year Two (July 1, 1991 to June 30, 1992) of the five-year plan. The Metro plan requires local governments to adopt a work program annually. The Annual Waste Reduction Program for Local Government establishes minimum requirements for local government work programs for year two and provides that local governments may work cooperatively with neighboring local governments if intergovernmental agreements

documenting cooperative arrangements are submitted with the local government program. The purpose of this Agreement is to document the cooperative arrangements among the local governments and to establish the duties of the County as administrator of the second-year local government work plan and the duties of all local governments as participants in the work plan for the second year (1991-1992), and to provide a structure for continuing working relationships among the local governments during the remaining three years of the five-year Metro work plan.

IV. Term of Agreement

All local governments shall decide whether to participate in the he second-year local government work plan by August 30, 1991. Participation shall be accomplished by adoption of the plan and by entering into this Agreement. The term of this Agreement shall be from August 30, 1991, to June 30, 1992. This Agreement may be renewed by the County and the individual signatory city for successive one-year terms. Renewal shall be accomplished by action of the governing body of the City and of the County to adopt the proposed local government work plan for the succeeding year, and to renew this Agreement with amendments to Attachment "A" and Attachment "B" that reflect the funding and duties of the proposed local government work plan.

V. Administrative Structure

A. A Washington County Wasteshed Recycling Commission is established and shall meet at least once each year to review programs and developments of the past year and to recommend programs for the upcoming year consistent with the Metro five-year plan. The governing body of each local government

shall appoint one member to the Recycling Commission, and the Washington County Board of Commissioners shall appoint three at-large members, one of whom shall represent the solid waste industry. The initial appointees of each local government shall be the current local government members of the Washington County Solid Waste Waste Systems Design Steering Committee. The Recycling Commission shall receive advice from a technical committee, consisting of a staff member from each local government appointed by the various local government administrators. County staff shall act as administrative coordinator of the Recycling Commission and the technical committee.

- B. The technical committee will develop and propose an annual work plan including projected annual revenue for year three. Annual work plans will be developed in a timely manner to meet all deadlines set by Department of Environmental Quality, Metro, and participating local governments. Annual work plans will be presented for approval by the governing body of each local government on one-year intervals only. The annual work plans shall provide local governments with minimum waste reduction standards consistent with the Metro plan; individual local governments may impose higher standards for waste reduction.

VI. Duties of parties

A. County Duties as Program Administrator

The County shall perform work requiring technical expertise, including plan development, data compilation, report

writing, program coordination, technical advice to participating governments, and general information to the public. The County shall recommend policies and develop model ordinances as necessary, and generally promote the local government waste reduction programs. The County shall also perform field work including performing waste audits, single-family recycling, multi-family recycling, commercial recycling, special waste recycling, school education, community education, and special event promotion. The County shall also perform work requiring coordination with Metro, DEQ, and other agencies, and represent the local governments before such agencies. In addition, the County shall perform the specific duties outlined in Attachment "A".

B. County Duties as Grant Applicant

The County may act as agent for all participating jurisdictions in applying for waste reduction and recycling grant funds as determined appropriate by the Technical Committee. Disbursement of funds will be to local participating jurisdictions or franchised haulers based on a formula to be determined by the Technical Committee or set by grant requirements. This does not preclude any local government from applying individually for any waste reduction and recycling grant.

C. Duties of Each Local Government

Each local government shall undertake annual program tasks that are internal in nature, such as office paper recycling and procurement of recycled products. Each local government

shall also be responsible for enforcement of solid waste reduction plan standards with respect to the solid waste collection ordinances and franchisees within each local government jurisdiction; enforcement may include complaint investigation, service standard review, reporting, and revisions to local government codes based upon the model code developed by the County. In addition, each local government shall be responsible for establishing rates for collection franchisees within each local government's jurisdiction consistent with the waste reduction program. Each local government designates the County to act as its agent in receiving appropriate recycling grant funds. In addition, each local government shall perform the specific duties outlined in Attachment "A".

VII. Funding

Each local government shall pay to Washington County as program administrator the amount identified as the local government's share for administrative costs as allocated under the annual plan recommended by the Recycling Commission and approved by the participating local governments. For the 1991-1992 year, each local government's share shall consist of all revenue from the Metro "Challenge" grant for the 1991-1992 program year, in accordance with Attachment "B". Washington County shall act as administrator for revenues collected by cooperative efforts of the local governments. Each local government shall have the right to audit for up to three years County records relating to Metro grant funds received through this Agreement.

Each local government shall be responsible for establishing solid waste collection rates that allow a reasonable return to franchised solid waste collection businesses based on local rate review standards. Local governments retain authority to review hauler costs and to perform audits of hauler financial records.

WASHINGTON
COUNTY

By: _____

Chairman

Board of County Commissioners

By: *[Signature]*

Mayor, City of Wilsonville

wwriagree

EM:aat

APPROVED AS TO FORM

[Signature]
Assistant County Counsel
For Washington County, Ore.

Attachment A
Intergovernmental Agreements

A FIVE YEAR WASTE REDUCTION PROGRAM
for Washington County Local Governments
Year 2
Programs for Fiscal Year 1991-92

MAJOR WASTE REDUCTION ACCOMPLISHMENTS AS REFLECTED IN EACH YEAR'S ANNUAL WORK PLAN	PROJECTED TOTAL REVENUE OR FTE REQUIREMENTS	PREDICTION FOR WASHINGTON COUNTY AS WASTESHED REPRESENTATIVE ACHIEVEMENT OF ACTIVITIES	PROJECTED REVENUE OR FTE REQUIREMENTS FOR COUNTY AS WASTESHED REP	PREDICTION FOR PARTNERSHIP CITIES ACHIEVEMENT OF ACTIVITIES	PROJECTED REVENUE OR FTE REQUIREMENTS FOR CITIES
1 Regulate residential garbage collection through franchise to implement a uniform and comprehensive weekly curbside recycling program with containers.	no additional FTE, \$12,500 per year revenue required for promotion. Hauler costs to be \$1 million per year long term.	Current staff level is adequate, but will require coordination with Metro and franchised haulers. Staff to coordinate container program.	no additional FTE, revenue to be shared by jurisdictions.	County staff level adequate to accomplish task with cooperation of local government coordinator. Staff to assist in coordination of container program.	no additional FTE, revenue to be shared by jurisdictions.
2 Regulate commercial garbage collection through franchise to implement a uniform commercial waste reduction and recycling program that includes waste audits, economic incentives and collection standards.	no additional FTE \$7,500 per year revenue required for promotion.	Washington County has substantially complied in Year 1. All jurisdictions have franchised commercial collection and will set recycling rates.	no additional FTE revenue required would be cost shared.	Cities have substantially complied in Year 1. All jurisdictions have franchised commercial collection and will set recycling rates.	no additional FTE revenue required would be cost shared.
3 Regulate multi-family garbage collection through franchise to implement a multi-family recycling program that gives apartment owners/managers incentives to promote recycling while allowing haulers to recover costs of recycling services.	no additional FTE \$6,500 per year revenue required for promotion.	Washington County has substantially complied in Year 1. All jurisdictions franchise multi-family collection and will set recycling rates.	no additional FTE revenue required would be cost shared.	Cities have substantially complied in Year 1. All jurisdictions franchise multi-family collection and will set recycling rates.	no additional FTE revenue required would be cost shared.
4 Implement in-house recycling programs for all practical materials at city and county facilities.	no additional FTE	Washington County has substantially complied in Year 1. Materials other than paper will be added.	no additional FTE	Cities have substantially complied in Year 1. Materials other than paper will be added.	no additional FTE
5 Expand expertise to perform commercial waste audits for variety of businesses. Document completion of at least 10 audits or one percent of commercial sector. Develop waste audit plan to be implemented in Year 3.	no additional FTE \$4,500 per year revenue required for promotion.	Washington County will perform waste audits in all partnership cities to meet Metro standard for Year 2.	no additional FTE, revenue required would be cost shared.	County staff level adequate to accomplish task with cooperation of local government coordinator.	no additional FTE, revenue required would be cost shared.

6	Provide schools the opportunity to participate in waste audits and encourage them to implement waste reduction and recycling programs.	no additional FTE	Washington County has substantially complied in Year 1 and will continue support for this program.	no additional FTE	Cities have substantially complied in Year 1 through County provided school education program.	no additional FTE
7	Develop design review language to facilitate the incorporation of recycling at commercial and multi-family facilities.	no additional FTE \$5,000 per year revenue required for promotion.	Current staff level is adequate, but will require coordination with city and County planning/building officials.	no additional FTE revenue to be shared by jurisdictions.	County staff level adequate to accomplish task with cooperation of local government coordinator.	no additional FTE, revenue to be shared by jurisdictions.
8	Develop multi-family recycling container plan.	no additional FTE	Washington County to oversee program to be performed by franchised haulers.	no additional FTE	County staff level adequate to accomplish task with cooperation of local government coordinator.	no additional FTE
9	Plan and implement a yard debris recycling program that conforms with regional plan requirements.	no additional FTE \$7,000 per year revenue required for promotion.	Washington County has substantially complied with DEQ approved plan.	no additional FTE revenue to be shared by jurisdictions.	Cities have substantially complied with DEQ approved plan.	no additional FTE revenue to be shared by jurisdictions.
10	Complete Annual Report Worksheet for Year 1.	no additional FTE, \$0 revenue required	Current staff level is adequate.	no additional FTE, \$0 revenue required	County staff level adequate to accomplish task with cooperation of local government coordinator.	no additional FTE, \$0 revenue required
11	Develop plan for special waste collection.	additional FTE likely, \$0 revenue required	Current staff level is adequate.	no additional FTE, \$0 revenue required	County staff level adequate to accomplish task with cooperation of local government coordinator.	no additional FTE, \$0 revenue required
12	Perform a feasibility study on an intermediate processing and marketing program of residential, multi-family and commercial recycled material.	no additional FTE, \$20,000 for contract	Current staff level is adequate.	no additional FTE, revenue required would be cost shared.	County staff level adequate to accomplish task with cooperation of local government coordinator.	no additional FTE, revenue required would be cost shared.
13	Perform an analysis of recycling incentives with the development of model language for establishment of local governmental service standards for franchised haulers.	no additional FTE, \$5,000 for contract	Current staff level is adequate.	no additional FTE, revenue required would be cost shared.	County staff level adequate to accomplish task with cooperation of local government coordinator.	no additional FTE, revenue required would be cost shared.
14	Third year Work Plan is written and submitted on time.	no additional FTE, \$0 revenue required	Current staff level is adequate.	no additional FTE, \$0 revenue required	County staff level adequate to accomplish task with cooperation of local government coordinator.	no additional FTE, \$0 revenue required

Attachment B
Intergovernmental Agreements

WASHINGTON COUNTY WASTESHD
Five Year Waste Reduction Plan
Year 2
Programs for Fiscal Year 1991-92

Funding Sources and Allocations
by Jurisidictions

	Local Government Generated Revenue	Metro Outright "Challenge" Grant Funds	Cooperative Administrative Program Support	Prorated Promotional Support
Washington County	\$114,938	\$64,533	\$179,471	\$19,132
Beaverton	\$0	\$26,955	\$26,955	\$7,991
Cornelius	\$0	\$3,073	\$3,073	\$911
Durham	\$0	\$500	\$500	\$148
Forest Grove	\$0	\$6,865	\$6,865	\$2,035
Hillsboro	\$0	\$19,044	\$19,044	\$5,646
King City	\$0	\$1,028	\$1,028	\$305
Sherwood	\$0	\$1,574	\$1,574	\$467
Tigard	\$0	\$14,661	\$14,661	\$4,347
Tualatin	\$0	\$7,638	\$7,638	\$2,264
Wilsonville	\$0	\$3,565	\$3,565	\$1,057
	\$114,938	\$149,436	\$264,374	\$44,304

By Program Area

Funding Sources

Funding Allocation	Washington County Generated Revenue	Participating Cities Generated Revenue	County Directed Metro "Challenge" Grant Funds	Cities Directed Metro "Challenge" Grant Funds
Program Staff				
Solid Waste Management				
Coordinator	\$11,795	\$0	\$0	\$0
Recycling Coordinator	\$43,016	\$0	\$0	\$0
Recycling Specialists	\$0	\$0	\$26,966	\$26,966
Hazardous Waste Specialist	\$0	\$0	\$4,301	\$0
Staff Support				
Clerical	\$0	\$0	\$0	\$22,047
Administrative Costs	\$16,115	\$0	\$9,193	\$14,409
Materials and Supplies	\$8,221	\$0	\$4,690	\$7,352
Promotion and Advertising	\$10,791	\$0	\$19,383	\$14,129
Contingency	\$0	\$0	\$0	\$0
Report Development Contract	\$25,000	\$0	\$0	\$0
Totals	\$114,938	\$0	\$64,533	\$84,903