

RESOLUTION NO. 891

A RESOLUTION IMPLEMENTING PARK FACILITY APPLICATION PROCEDURES AND FEES; AND REPEALING RESOLUTION NO. 732.

WHEREAS, the City of Wilsonville finds that in order to provide an orderly and efficient use of its parks and recreation facilities to their fullest potential, a reservation system is necessary. It shall be the policy of the City of Wilsonville to make city-owned parks and recreational facilities available, under capable supervision, for community activities of a recreational or civic nature, and thus necessitating the collection of fees as set forth below. The City Council authorizes the Parks and Recreation Director to approve applications for any park and recreational facility use or to deny any and all permits if such action is necessary for the best interest of the City of Wilsonville.

I. Classifications

Pertaining to the approval of facility use applications.

Group I - City sponsored activities.

Group II - Wilsonville Community organization sponsored programs
& service groups.

a) Non-profit organization(s) whose sole purpose is to serve the citizens of Wilsonville. Examples: Lion's Club, Girl Scouts or Boy Scouts, Wilsonville Jr. Softball/Baseball Association, Wilsonville Community Sharing, Women of Wilsonville, and approved fundraising activities.

Group III - School District (West Linn/Wilsonville, Canby & Sherwood) Activities.

Group IV - Adult Sports Leagues.

a) Teams sponsored by businesses and organizations within the City of Wilsonville will have priority in scheduling.

Group V - City of Wilsonville Residents, Businesses, and/or Taxpayers.

A resident is defined as:

a) A person who resides within the City limits or is a City of Wilsonville taxpayer;

b) An organization or business whose office is located within the City limits, or is a Wilsonville taxpayer, and/or 50% of the members reside in the

City. Examples: Church sponsored functions or a local Wilsonville Business Company Picnic;

c) An employee of the City if they are a participant in a group wishing a reservation.

Group VI - Non-City Residents, Businesses or non-City of Wilsonville taxpayers.

Final determination of a group's classification will be made by the Parks and Recreation Director. A penalty fee will be assessed if a group submits an application listing an improper classification.

II. Reservation Application Time Schedule

Advance reservations will be accepted by classification group as set forth below:

Group I, II, & III - Will be accepted beginning the first Monday in February.

Group IV - Will be accepted beginning the second Monday in February.

Group V - Will be accepted beginning the third Monday in February.

Group VI - Will be accepted beginning the fourth Monday in February.

All reservations will be accepted on a first-come, first-served basis. Proper identification may be required at time of application. NOTE: If any of the above acceptance dates fall on a holiday recognized by the City of Wilsonville, reservations will be accepted on the following business day.

III. Reservation Time Blocks

Although specific facilities may be reserved for exclusive use, the City of Wilsonville parks are open to the public during regular park hours.

Park reservations will be allowed during the following time blocks: 8 a.m. to 2 p.m. and 3 p.m. to 9 p.m. from May 1 through September 30. A reservation of more than one block of time may be made in a single day by a single group. For those reserving more than one block of time, the interval between the time blocks will be usable by the reserving party at no extra charge.

IV. Procedures

Reservation applications are processed as follows:

1. Reservations are accepted in person by the Parks and Recreation Department, located at Wilsonville City Hall, 30000 S. W. Town Center Loop East, Wilsonville, OR 97070. Payment will be accepted in the following forms: Check, payable to the City of Wilsonville, cash, or Visa/Mastercard. Reservations made in person will receive priority.

2. Reservations are accepted over the phone by the Parks and Recreation

Department, 682-1011. Payment must be made using a Visa/Mastercard. An application must be signed and returned to the City of Wilsonville within five working days.

3. Reservations are accepted by mailing to City Hall, 30000 S. W. Town Center Loop East, Wilsonville, OR 97070. Mail-in reservations are processed at the end of the business day according to the Application Time Schedule listed above.

4. All fees must accompany a completed and signed application form.

5. A Special Use Permit Application must be submitted and approved by the Parks and Recreation Director for anything exceeding the basic use of the facilities. Examples: Dunk tank, fundraising, live music, amplification systems, food concessions, etc.

6. Reservation is not confirmed until applicant receives a signed copy of the Facility Use Application. This copy must accompany the Applicant on the day of the reservation.

7. All park facilities are open to the public on first-come, first served basis unless an approved reservation has been completed. The name of the user group is posted at the appropriate site on the day of the reservation. A reservation is required for groups of twenty-five (25) or more persons.

8. All park users and reservations groups shall abide by the Wilsonville Code 3.000 to 3.030 which is posted at the park entrance.

V. Fee Schedule

All fees listed below include a non-refundable \$10 application fee. An additional daily non-refundable standard fee of \$20 is assessed for park staff to ensure that the reservation site is properly prepared.

FEES ARE FOR SIX HOUR BLOCKS

	CLASS I, II, III	CLASS IV, V Resident	CLASS VI Non-Resident
	\$10 application fee.		
<u>Memorial Park</u>			
River Shelter ("C")	No fee.	\$ 75.00	\$ 125.00
*Maximum 250 people. Close to restrooms and river access. Includes bar-b-que grill, electricity, water, fireplace, 15 picnic tables, horse shoe pit and large grassy area.			
Hidden Shelter ("D")	No fee.	\$ 60.00	\$ 100.00
*Maximum 200 people. Secluded, shady shelter close to horse arena and ballfield #3. Includes bar-b-que grill, electricity, water, and 15 picnic tables. Surrounding area is very wooded, small open grass area.			

Playground Shelter ("B")	No fee.	\$ 25.00	\$ 45.00
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*Maximum 50 people. Gazebo shelter close to playground equipment and restroom facilities. Includes bar-b-que grill, water fountain and 8 picnic tables. This picnic area is close to the park loop road and ballfields.

Entrance Area ("A")	No fee.	\$ 25.00	\$ 45.00
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*Maximum 50 people. Large open area with six picnic tables and a bar-b-que grill. Located west of entrance road.

Optional: Additional picnic tables may be requested, if available, for an additional fee of \$5 per table.

	CLASS I, II, III	CLASS IV, V Resident	CLASS VI Non-Resident
<u>Sportsfields:</u>			
Prepared Field	No fee.	\$ 25.00	\$ 45.00
*Note: Prepared field includes the lining and dragging of in-field one time.			
Non-Prepared	No fee.	\$ 10.00	\$ 15.00
Lights	No fee.	\$ 10.00	\$ 15.00
Lights Key Deposit	\$ 10.00	Not available.	Not available.
<u>Lighted Tennis Courts</u>			
Tournament Use	No fee.	\$ 25.00	\$ 45.00
Horse Arena	No fee.	\$ 25.00	\$ 45.00

Boones Ferry Park:

31240 S. W. Boones Ferry Road

Gazebo Shelter	No fee.	\$ 60.00	\$ 100.00
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*Maximum 150 people. Gazebo shelter close to playground equipment and restroom facilities. Includes bar-b-que grill and 8 picnic tables. This river frontage neighborhood park is quiet, secluded with minimal park use. Ideal for weddings, receptions, and family reunions.

Tauchmann House Kitchen

No fee.	\$ 10.00 per hr. *\$25 min.	\$ 15.00 per hr. *\$30 min.
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*Located in Boones Ferry Park. Older residential house with small kitchen equipped with stove, refrigerator with small top freezer and sink.

Optional: Additional picnic tables may be requested, if available, for an additional fee of \$5 per table.

Cleaning/Damage Deposit:

All applications must include a separate cleaning/damage deposit check, dated for the day of the event.

Following the reservation, a Park staff member will inspect the park facility and

determine if the user group left the facility clean and caused no damage. The Parks and Recreation Department office will then return the applicants cleaning/damage deposit check by mail if approved within two weeks.

Amount of refundable Damage Deposit: \$50.00 if alcohol will not be on site.

Amount of refundable Damage Deposit: \$150.00 if alcohol will be on site.

For all league season reservations, there will also be a \$100.00 non-refundable cleaning and damage deposit charged. This is to cover the additional clean-up time required during the season.

Refunds:

Any group seeking a refund of reservation and/or cleanup/damage deposit because of inability to use facilities as reserved, shall submit a written statement or refund request to include:

1. Name of group, address, and telephone number.
2. Name, address and phone number of person/group to whom refund is to be paid.
3. The reason for seeking the refund and the amount requested. Any refund request must be approved by the Parks and Recreation Director.

The following time lines will be adhered to with regards to refund requests:

1. If the City receives written notification within thirty (30) days prior to the reservation date, all fees except for the non-refundable ten dollar (\$10) application fee will be returned.

2. If the City receives written notification between twenty nine (29) days and fifteen (15) days of the reservation date, fifty percent (50%) of the reservation fees paid shall be returned.

3. If the City receives written notification from fifteen (15) days before the reservation date, all fees will be forfeited except for the refundable cleaning/damage deposit.

4. The City of Wilsonville reserves the right to cancel any park facility reservation due to inclement weather or causes beyond our control. If the City cancels the reservation, the applicant may select another available date for their reservation at no additional cost, or may request a full refund. If the applicant cancels the reservation, all refunds will adhere to the above policy.

VI. Certificate of Insurance:

All reservations for league play or tournament play shall require a copy of insurance

which includes a hold harmless clause for the City of Wilsonville. A copy of insurance must accompany the reservation application and payment.

VII. Guidelines:

1. Alcohol Use - The applicant is responsible and assumes all risk regarding liabilities that may arise by those attending and drinking alcohol. The applicant is also responsible for ensuring that all persons who drink are of a legal age and all state alcohol laws are obeyed.

2. Radios or any sound amplifying equipment must not be operated so as to disturb other park users. (Use of a public address system or amplifying equipment is allowed by permit only).

3. Any decorations used within the facility area must be removed at the conclusion of the rental period. Signs, other than those within the rental area, are not permitted. All user groups must leave the facility in the same condition as it was when they arrived.

4. No motorized vehicles shall be allowed on any fields or used in any park except on roads provided for such purposes unless a Vehicle Load Permit is issued.

5. Volleyball poles are available upon request at the time of application, if not previously reserved. Applicant must provide volleyball net and ball.

6. If an applicant requires additional time to set-up/prepare for their event or activity, they must reserve and pay for the facility on the original application.

VIII. Hot Air Balloons:

1. Commercial and Recreational - One year permit valid from January 1-December 31.

Permit Fee: \$100

One time launch permit fee: \$10

2. Tethered balloons will be allowed in the park

One time permit fee \$15

3 Rules and regulations - Commercial and Recreational Hot Air Balloons

a. No launch before 6:30 a.m.

b. Provide certificate of insurance.

c. Provide 5 X 7 color photograph of balloon.

d. Provide registered N Number (N#). Provide license number of chase vehicle.

e. Must abide by all FAA Regulations which includes maintaining a 500' minimum altitude over all residential areas. Balloons must rise immediately after a

launch to a 500 foot altitude. Climb rate must be at least 200-250 feet per minute.


f. No landing within city limits without prior written permission of property owner, unless an emergency.

g. Any violation of the Rules and Regulations will result in permit being revoked.

Repeal of Prior Resolutions:

Upon adoption of this resolution by the City Council, Resolution No. 732 is hereby repealed.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 21st day of January, 1992, and filed with the Wilsonville City Recorder this same date.


GERALD A. KRUMMEL, Mayor

ATTEST:


VERA A. ROJAS, CMC/AAE, City Recorder

SUMMARY of Votes:

Mayor Krummel	<u>AYE</u>
Councilor Chandler	<u>ABSENT</u>
Councilor Carter	<u>AYE</u>
Councilor Lehan	<u>AYE</u>
Councilor Van Eck	<u>AYE</u>

CITY OF WILSONVILLE
PARK APPLICATION & USER FEES

APPLICATION FEE	\$10.00	
CLEAN-UP DEPOSIT	\$25.00	Less than 100 People
	\$50.00	100 - 250 People
	\$100.00	250 Plus People

MEMORIAL PARK

MAXIMUM # ALLOWED IN AREA

PICNIC Area "A" (Entrance)	\$30.00		100 Individuals
PICNIC Area "B" (Playground)	\$35.00		100 Individuals
PICNIC Area "C" (River Shelter)	\$75.00	Less than 100 people	250 Individuals
	\$100.00	100 - 250 people	
	*Additional fee of \$25 per 100 if over 250 people		
PICNIC Area "D" (Horse Arena)	\$75.00	Less than 100 people	250 Individuals
	\$100.00	100 - 250 people	
	*Additional fee of \$25 per 100 if over 250 people		
SOFTBALL/Baseball Field	\$25.00/field per day	Regular League/Organized Play/Picnic	
	\$35.00/field per day	Tournaments	
LIGHTS	\$15.00/field per day	Regular League	
	\$20.00/field per day	Tournaments	
SOCCER Fields	\$23.00	With Field Preparation	
	\$10.00	Without Field Preparation	
TENNIS Courts	\$25.00/day	Tournaments	
		No Charge/non-tournament use	
RIDING Arena	\$35.00/day		
HOT Air Balloons	\$50.00	Park Permit Required for Recreational Use (7/1-6/30)	
	\$100.00	Park Permit Required for Commercial Use (7/1-6/30)	
		+ Commercial Business License Also Required	
COMMERCIAL Business License	\$50.00	Commercial Business License for one Fiscal Year	
		Available at Wilsonville City Hall	

BOONES FERRY PARK

TAUCHMAN House Meeting Room	\$15.00		35 Individuals
PICNIC Area	\$35.00		100 Individuals

/pjm

1991 PARK RESERVATIONS

BUSINESSES (Outside Wilsonville)

1. Precision Interconnect, August 3, C
2. Graphic Software Systems, August 3, D/Horse Arena
3. Builder's Lighting, August 11, B & Field #2
4. Blackwell North America, July 20, D & Field #3
5. Stanton Industries, August 10, C
6. Farmers Insurance Group, July 13, C
7. Solidur Pacific Co., June 22, C
8. Herzog-Meier Auto Center, Sept. 8, C & Field #2
9. Cranston Machiner Co., August 10, D & Field #3
10. Westlake Consultants, July 21, C & Field #2
11. Carson Beekoy Gulick, July 21, Area d & Field #3
12. Meridian Park Hospital, July 28, C & Field #2
13. Island Fantasy, August 24, A, B, C, D, Fields #1, 2, 3, 4, Horse Arena
14. TriQuint Semiconductor, Sept. 7, C & Field #2
15. Temp Control Mechanical, July 21, D
16. Linde Gasses of the Northwest, Sept. 7, D & Field #3
17. Hardwood Industries, Sept. 28, D & Field #3
18. Moore Electric, Sept. 28, C & Field #2
19. Northlake Software, July 21, B
20. GE Medical Systems, June 23, C
21. Sears Service Center, Sept. 22, C & Field #2
22. Keg Restaurants, July 4, C & Field #2
23. Jarner Electric, August 4, D
24. Pioneer Optics, July 28, D & Field #3
25. Tektronix, July 13, D
26. Stationers Distributing Co., June 1, C & Field #2
27. Artline Printing, Sept. 29, C
28. Great Western Bank, June 29, C
29. Micro Systems Eng., June 8, C
30. Federal Express, June 9, C & Field #2
31. Legacy Health Systems, Sept. 29, C & Field #2
32. Northwest Door & Supply, Sept. 1, C
33. Reliable Credit, August 10, B & Field #2
34. Steel Tek Industries, Inc., August 25, B & Field #1
35. Washington Square, July 28, B & Field #1
36. R & W Engineering, Inc., August 17, D
37. Western Family Foods, Inc., August 16, A
38. MTL, Inc., August 10, A & Field #1
39. Prepared Media Laboratory, Sept. 8, D & Field #3
40. SAIF Corporation, August 29, C
41. Successful Money Management, June 30, D
42. Fred Meyer, Inc., Sept. 14, D & Field #3
43. Portland '76 Auto/Truck Plaza, July 18, C
44. Olson Memorial Clinic, August 25, A & Field #2
45. Clackamas Greenhouses, Inc., Sept. 8, A & Field #4
46. *Science Park Learning, July 1-Aug. 7, D & Field #3
47. Dept. of OB/Gyn OHSU, Aug. 17, B
48. Rose City Awards, July 13, D
49. P & G Association, July 22, C
50. Mentor Graphics, July 19, C

Outside Businesses Ct'd:

51. Corroon & Black, August 3, A
52. Prestige Care, Inc., July 28, A & Field #4
53. All-Phase Comm., August 18, A
54. JDC Unlimited, August 17, Boones Ferry
55. Intersolv, Sept. 14, Boones Ferry Gazebo
56. US Postal Service, Sept. 1 & 2, Fields 1, 2 & 3
57. Payless Drugstores Asset Prot., August 19, C
58. Prime Financial Group, Inc., August 27, C
59. Unicorn Travel, August 10, Boones Ferry Pk.
60. Intel Corporation, August 16, C
61. LFC Power Systems, August 20, C
62. Safeway, August 6, C
63. Water Metrics West, Sept. 21, B
64. Case Power & Equipment, Sept. 15, Field #4
65. Harris Massey Advertising, Sept. 21, A & Field #1
66. Beltec Sales, Sept. 28, B
67. PTI, Sept. 29, D & Fields #3 & #4

BUSINESSES (Wilsonville)

1. Oregon Glass Company, July 27, C & Field #2
2. Tualatin Electric, June 15, C
3. Holiday Inn Portland South, August 18, C
4. Metalcrafts, July 27, Boones Ferry
5. BevTech, Inc., August 4, C
6. Interstate Distributing Co., August 11, C
7. Payless Drugstores, July 20, B & Field #1
8. Hammack & Associates, July 27, D
9. Bidtek, July 14, D
10. Lamb's Thriftway, August 11, D & Field #3
11. Trifid, Inc., July 7, D
12. Payless Drugstores, July 26, C
13. Wilsonville Post Office, August 4, A
14. JMR, Inc., Sept. 7, D
15. Laminations Corporation, Sept. 7, B
16. Learning Tree, August 2, C
17. Nike, Sept. 13, C
18. Camping World, Sept. 2, Boones Ferry Pk.
19. Curran Coil Springs, Sept. 15, B & Field #1
20. Mentor Graphics, Sept. 20, Field #2

ORGANIZATIONS (Outside Wilsonville)

1. Multnomah Irish Setters Association, July 20, C
2. Clackamas County Farm Bureau, July 14, C
3. Oregon Sports Union, Feb. 9, Entire Park
4. Christ Church Parish, July 7, C
5. GM Haulers, June 9, All Fields
6. North Marion Class '80 Reunion, August 4, B
7. Mt. Hood Dachshund Club, June 15, A
8. Milwaukie High School '71, Sept. 21, D & Field #3
9. Oregon Obedience Enthusiasts, August 3, Soccer Field # Field #3
10. Oregon City Class Reunion, Sept. 15, D & Field #3
11. University of Arizona Alumni Club, July 13, B
12. Newberg Class Reunion, August 31, B

ORGANIZATIONS (Wilsonville)

1. *Canyon Creek Riders 4-H Club, June-July, Horse Arena
2. St. Cyril's Catholic Church, June 30, C
3. St. Cyril's Catholic Church, August 25, C
4. Lake Baptist Church, Sept. 15, C & Field #2
5. Wilsonville Moose Lodge, July 16, Fields #1(Lights) & #2
6. Wilsonville Moose Lodge, Sept. 8, B & Field #1
7. *Wilsonville Lion's Club, Sept. 14, C
8. Oregon Obedience Enthusiasts, March 23, C
9. Wilsonville Grade School Parent Group, April 27, C
10. Pettigrove's Piano Students, July 25, A
11. Wood School, June 10, C & Field #3
12. Wilsonville Baptist Church, July 13, Boones Ferry
13. *Canyon Creek Riders 4-H Club, Sept. 17, D & Horse Arena

FAMILY PICNICS (Outside Wilsonville)

1. Drake Family, August 17, C
2. Olsen Family Picnic, Sept. 21, C
3. Dean Morell, July 4, B
4. Sheri & Paul Sparks Wedding, May 18, C
5. Agner's Reunion, August 31, C
6. Sawtelle-Kenison Reunion, August 3, D
7. Hunger Family, August 25, D & Field #3
8. Young Wedding, Sept. 29, C
9. Quiett Family Picnic, June 6, C
10. Nestor Family Reunion, August 24, Boones Ferry Pk.
11. Hunter Wedding, Sept. 1, B
12. Martinez Family, August 22, C

FAMILY PICNICS (Wilsonville)

1. Staab Family, August 11, A & Field #1
2. Simmons/Sprague Family, August 18, D
3. Don Handewith Picnic, July 14, B
4. Zimbrich/Amell Family, July 7, Boones Ferry
5. Barney Family, July 27, B
6. Harrell Picnic, June 8, D
7. deBelloy Family, June 9, Boones Ferry Pk.
8. Nagle Family, July 4, D
9. Murray Family, August 11, Boones Ferry Pk.
10. Small Family Picnic, Sept. 8, Boones Ferry Pk.

LEAGUES

1. West Linn/Wilsonville Soccer United, August-November, Soccer Fields
2. *Jr. Baseball/Softball, March-June, Fields #1, 2, 3, 4
3. Women's Softball, May 21-July 10, Fields 1, 2, & 4
4. Women's Softball, July 13-14, Fields 1, 2, 3, & 4
5. Men's Softball Association, June 4-Aug. 16, Fields 1, 2, 3, & 4
6. Men's Softball Association, May 11, Fields 1 & 4
7. Men's Softball Association, July 13-14, Fields 1, 2, 3, & 4
8. Wilsonville Co-Ed, July 15-August 28, Fields 1, 2, 3, & 4
9. Coors Light Tournament, June 22-23, Fields 1, 2, 3 & 4 & Lights
10. Coors Light Tournament, July 6-7, Fields 1, 2, 3 & 4 & Lights
11. *Jr. Baseball/Softball Association, June 14 all fields, June 15 D

Leagues Ctd:

12. Women's League, May 11, Fields 1 & 4
13. West Linn/Wilsonville Soccer Club, June 15, B
14. Wilsonville Co-Ed, June 29, Fields 1, 2, 3, & 4
15. Wilsonville Softball Association, August 3-4, Fields 1, 2, 3, & 4
16. Men's League, August 17, Fields 1, 2, 3, & 4

CITY

1. Wilsonville Library
2. Tauchman Houe Preschool, August 28, Boones Ferry Pk.
3. Carousel College, August 13 & 23, B & Field #1
4. Employees Association, Sept. 13, A
5. Safety & Health Committee, Sept. 19, C
6. Employee meeting, Sept. 27, C

TOTALS:		
Businesses (Outside Wilsonville)	67	43%
Businesses (Inside Wilsonville)	20	13%
Organizations (Outside Wilsonville)	12	7.5%
Organizations (Inside Wilsonville)	13	8%
Family Picnics (Outside Wilsonville)	12	7.5%
Family Picnics (Inside Wilsonville)	10	6%
League Usage	16	10%
City of Wilsonville Functions	6	4%
	156	

db:pjm

VII. NEW BUSINESS

A. Fee Waiver and Time Extension for Baseball Leagues

Park and Recreation Director Deborah Bleser gave a report on this issue as per her memorandum of January 11, 1990. Ms. Bleser has recommended that she be given permission to give priority to the Men's Softball, Women's Softball, Co-Ed Softball and the Wilsonville Baseball Softball Jr. League in reserving the fields in the park. It has been requested the fields be reserved on February 1, 1990 with payment not to be collected until May 1 for the Men's and Women's Softball; July 1 for the Co-Ed Softball and a complete waiver of fees for the Junior League. Ms. Bleser stated the reason for the request for the extension was the dues are not received until those dates.

Councilor Clarke asked if there had been any problems with collecting the fees in the past. Ms. Bleser stated it had been a practice of reserving the fields for the leagues and as money was received from dues, payment was made to the city.

Councilor Edwards asked if the Park and Recreation Commission might consider a recommendation or policy on how to handle this issue in the future years. Ms. Bleser stated she would present the information to the board for their consideration. Councilor Clarke recommended the leagues meet with the Commission and try to figure out the best way to handle this situation.

Councilor Chandler expressed concern of waiving the fees for the Junior League as the city has given them equipment and money. Felt the city should back up the Junior League, but they have shown they want to be independent. Does not understand why the city should give them a fee waiver. When asked how much in fees would be waived for the Junior League, Ms. Bleser responded she does not have that information as she has no definite dates for the Junior League schedule. However, last years waived fees amounted to approximately \$2300. Ms. Bleser stated she would like to see the city support the Junior League this year, then work with that league on gradually assuming the fees.

Upon conclusion of discussion, Councilor Clarke moved, provided the Park and Recreation Commission work to have the Junior League start paying a portion of its fees starting next year, to give permission to those leagues and to waive the fees for the Wilsonville Baseball Softball Junior League for this year. Councilor Dant seconded the motion which carried 3-1 with Councilor Chandler voting no.

B. Transportation Advisory Commission Recommendation on Rapid Transit

Tom Barthel, Administrative Analyst, reported on this as per a memorandum from Will Plumlee, Chairman of the Wilsonville Transportation Advisory Commission. Mr. Bartel stated a committee from the Chamber of Commerce would be making a presentation on their efforts on the transit system.