

RESOLUTION NO. 1218

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH WASHINGTON COUNTY FOR RECYCLING AND WASTE REDUCTION ACTIVITIES.

WHEREAS, the Regional Solid Waste Management Plan, developed by Metro pursuant to ORS Chapter 268, ORS Chapter 459, and ORS Division 90, requires that all jurisdictions in the Portland metropolitan area meet the regional waste recovery goal of 40 percent by 1995, and 50 percent by 2000; and

WHEREAS, such a goal can be met only through the aggressive promotion of recycling activities; and

WHEREAS, the City of Wilsonville finds it more cost effective to develop and promote such activities through the Washington County Cooperative Recycling Program than to develop and promote such programs unilaterally; and

WHEREAS, Washington County has developed a work plan for FY 1995-96 (Exhibit A) which the City of Wilsonville finds to be an excellent recycling and waste reduction program with an extremely high likelihood of success;

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

1. That the City Council of the City of Wilsonville, Oregon, endorses the Washington County Cooperative Program Year Six Annual Work Plan for Fiscal Year 1995-96, and authorizes the City Manager to enter into an intergovernmental agreement with Washington County (Exhibit B) for recycling and waste reduction services.

ADOPTED by the City Council of the City of Wilsonville at a regular meeting thereof this 18th day of September, 1995, and filed with the Wilsonville City Recorder this same date.


GERALD A. KRUMMEL, Mayor

ATTEST:


Sandra C. King, City Recorder

SUMMARY OF VOTES:

Mayor Krummel	Yes
Councilor Lehan	Yes
Councilor Hawkins	Absent
Councilor Leo	Yes
Councilor Leahy	Yes

**Washington County Cooperative Recycling Program
Year Six, Annual Waste Reduction Program
Fiscal Year 1995-1996**

Mission:

The Washington County Cooperative Recycling Program is an intergovernmental organization formed by the cities of Banks, Beaverton, Cornelius, Durham, Forest Grove, Hillsboro, King City, North Plains, Sherwood, Tigard, Tualatin, Wilsonville, and unincorporated Washington County.

The Cooperative Recycling Program is committed to providing solid waste management, including waste reduction program planning, public education, recycling and collection services in an efficient, affordable and environmentally sound manner in order to achieve state mandated and regional waste recovery goals. The Cooperative Recycling Program's goal is to reduce duplicate efforts on the part of participating jurisdictions in achieving recovery goals and providing service. Priorities for the Cooperative Recycling Program are:

- " Complying with state law.
- " Providing education and information on solid waste, waste reduction, recycling, and reuse.
- " Providing program coordination with other jurisdictions and agencies.
- " Ensuring efficient, affordable, and consistent services for the public.

History:

The cities and unincorporated county first met in 1989 to develop a joint approach to yard debris recycling. In 1990 the cities and county again met and formed a coalition of governments interested in developing a coordinated approach to providing services and programs, thereby conserving both fiscal and environmental resources. For the sixth year, fiscal year 1995-1996, the Washington County Cooperative Recycling Program has developed the yearly waste reduction work plan to submit to Metro.

Stakeholders:

The Washington County Cooperative Recycling Program (WCCRP) governments work to provide the 366,456 residents and approximately 9,862 commercial establishments, alternatives to disposal, such as waste reduction, reuse options, and recycling opportunities. Voter approval of a state-wide ballot measure which limits tax dollars for a variety of programs, reflects the desire of the public to receive cost effective services. Solid waste collection and recycling services are provided by 26 franchised haulers and a number of recycling firms and processors.

Program Structure:

The Cooperative Recycling Program is guided by the Technical Committee, whose members are representatives from each city and the unincorporated County. Washington County staff administer the program on a day-to-day basis and monitor overall compliance with state law and regional goals. Each local jurisdiction is responsible for rate-setting and enforcement within their legal boundaries. The full scope of responsibility is outlined below in Figure 1. Current active committees within the program are Finance, Education and Promotion, and Waste Reduction. Sub-committees are formed in specific program planning areas; for example, commercial recycling and yard debris recycling collection, on an as-needed basis.

Since local governments retain authority over the rate-setting process, it is each government's responsibility to assess the fiscal impacts of the new waste reduction programs included in the Year 6 Plan and the continuation of existing programs for their franchised haulers.

Figure 1. Local Government Scope of Responsibility

COUNTY AS PROGRAM ADMINISTRATOR

Plan Development
 Data Collection & Compilation
 Reporting Requirements
 Program Coordination
 Technical assistance to local governments
 General Public Information

General Promotion
 Public Education
 Program Implementation:
 Residential Curbside Recycling Program
 Coordinate and Conduct Waste Audits
 Commercial Recycling Program
 Multi-Family Recycling

School Education

Community Education
 Special Event Promotion
 Coordination with Regional, State, and Local Governments and Agencies
 Contribute revenue to program and administrative costs as lead jurisdiction.

CITIES & UNINCORPORATED COUNTY ROLES IN PROGRAM

Rate Setting Authority for Franchised Haulers
 Internal Recycling Programs:
 In-House Recycling Programs
 Procurement Policies
 Building Design Review Adoption
 Multi-Family Recycling Service Resolution or Ordinance

Waste Reduction Enforcement:
 Program Implementation Assurance
 Complaint Investigation
 Service Standard Adoption
 Report Requirements
 Code Revision
 Contribute Revenue to program for Administrative costs:
 Authorize County to Apply for Waste Reduction Grants as applicable
 Designate County as Challenge Grant Administrator
 Designate County as Multifamily Grant Administrator

Funding:

Disposal fees and franchise fees fund the area's waste reduction programs. Metro collects a portion of the disposal fees paid by area residents and re-distributes a small percentage of the money, in Challenge Grants, to the local governments in order to conduct waste reduction activities. Challenge Grants are awarded on a per capita basis to each city and county (see Table 1).

Each of the jurisdictions participating in the Cooperative Recycling Program assign their funding, through an intergovernmental agreement, to Washington County to administer the Cooperative Recycling Program. In addition to the County's Challenge Grant money, the County contributes franchise fee generated funds, which matches the amount of Metro funds, for use in administering the Cooperative Recycling Program. Table 1 reflects the 1995-1996 level of funding for the program.

Priority will be given to complying with State requirements and maintaining programs established in the first four years of the waste reduction program. The WCCRP governments should assess the impact of reduced funding on programs and determine whether new funding sources should be secured.

Table 1. Population and Funding Allocations

Jurisdiction	1994 Population	Metro Challenge Grant Allocation	Franchise Fee Funding	Total Funding
Banks	570	\$ 500	-0-	\$ 500
Beaverton	61,085	\$ 26,327	-0-	\$ 26,327
Cornelius	6,550	\$ 2,823	-0-	\$ 2,823
Durham	800	\$ 500	-0-	\$ 500
Forest Grove	14,295	\$ 6,161	-0-	\$ 6,161
Hillsboro	44,045	\$ 18,983	-0-	\$ 18,983
King City	2,155	\$ 929	-0-	\$ 929
North Plains	1,025	\$ 500	-0-	\$ 500
Sherwood	4,615	\$ 1,989	-0-	\$ 1,989
Tigard	33,730	\$ 14,537	-0-	\$ 14,537
Tualatin	17,450	\$ 7,521	-0-	\$ 7,521
Wilsonville	9,680	\$ 4,172	-0-	\$ 4,172
Uninc. Washington County	172,851	\$ 74,498	\$135,961	\$ 74,498
TOTALS	366,456	\$159,440	\$135,961	\$295,401

YEAR SIX ANNUAL WASTE REDUCTION PROGRAM
Fiscal Year 1995-1996

I. RESIDENTIAL: FOUNDATION

1. Comply with all applicable OAR 340-90-040 chosen menu items.
 - (a) Provide each residential collection customer at least one durable recycling container not later than January 1, 1993.
 - (b) Provide on-route collection at least once each week of source separated recyclable materials, excluding yard debris, to residential collection customers provided on the same day that solid waste is collected from each customer.
 - (c) Provide a recycling education and promotion program that is expanded from the minimum requirements described in OAR 340-90-030(3). The expanded program shall include at a minimum the following elements; OAR 340-90-040(3)(c)(A),(B),(C),(D),(E).
 - 1.a Recycling bins will continue to be distributed to new residential customers.
 - 1.b Same day collection of recyclables will continue to be provided to residential customers.
 - 1.c.1 Produce and distribute the WasteLine twice (*target distribution dates of June and December*).
 - 1.c.2 Produce & distribute press releases throughout the year.
 - 1.c.3 Will be present at events, such as kick off or promotional events & fairs.
 - 1.c.4 Place displays throughout the Cooperative area, in government buildings and other locations.
 - 1.c.5 Participate in regional campaigns which kick-off any new curbside items or program. Targeted dates: Plastics--*July, '95*, BRAG, *October '95*.
2. Yard debris collection must meet minimum regional standard regardless of collection methods.
 - 2.1 Target areas for increased education and/or program enhancements, changes in low participation areas (e.g., increased awareness campaigns towards costs & services). *Spring '96*
 - a) Research to determine which are the low participation areas,
 - b) Develop programs and materials to create behavior change. Probable programs are a saturated compost bin distribution, 'coupon and bag' promotion as an awareness tool for a second (or first) setout.
 - 2.2 Coordinate participation in 1996 Yard Debris Program Evaluation. *Spring '96*

- 2.3 Revise and distribute new yard debris calendars and brochures. *July '95*
- 2.4 Work with Metro on yard debris strategies which Metro develops to target remaining disposed yard debris.

3. Aggressively pursue addition of scrap paper.

There are only two jurisdiction with areas not receiving scrap paper collection: King City and rural Washington County.

- 3.1 Determine if a collection program is feasible.
- 3.2 Meet with King City and rural county haulers to determine if the new program can be implemented. If so, develop education and promotion for the new program.

I. RESIDENTIAL: EXPANSION

1. Investigate the addition of new materials and access to recycling for non-curbside materials.

- 1.1 Investigate feasibility of adding new materials, such as plastic bottles. *Ongoing*
- 1.2 Education via WasteLine, events, etc.
- 1.3 Create additional brochures and mispreparation notices, when needed.
- 1.4 Revise curbside brochure to include new items. *Fall '95*
- 1.5 Develop promotion using radio, press releases, and participate in any regional kick-off events.
- 1.6 Create a display of the all the curbside materials.

2. Work with Metro on home compost bin distribution program:

Forest Grove, Unincorporated County are some of the target participants.

- 2.1 Cooperative will work to set up distribution events & sites. *Spring 96*
- 2.2 Cooperative will participate in education & awareness campaigns for events. *Spring 96*

II. MULTIFAMILY: FOUNDATION

1. Ensure placement of containers for at least 4 materials to substantially all (85%) of multifamily units and keep up with growth and development.

Currently, 74.6% of all of Washington County Cooperative's apartment units are being serviced for recycling at least 4 materials. Within this fiscal year, the Cooperative is planning on reaching an additional 4,926 units to reach the 85% goal. Efforts will focus in

the City of Wilsonville, as well as throughout the remainder of the Cooperative's area.
Ongoing through Dec 96.

2. New brochures for tenants are to be distributed.

Brochures will be redesigned, updated as to material preparation requirements and include a listing of depots to take other materials for recycling. As in the past, the brochure will include Metro's Recycling Information phone number. It will also include the reasons to recycle. Brochures will be printed in English and Spanish. *July 95*

The brochures will be supplied to managers to deliver to their tenants in order to satisfy the notification mandate of ORS 90. *July 95*

3. Modify/improve existing systems on an ongoing basis.

Haulers will replace systems, as needed or when requested by the complex manager.
Ongoing.

II. MULTIFAMILY: EXPANSION

2. Continue to provide data to Metro to help maintain an accurate database.

Information will be collected from the haulers and turned in to Metro by the end of the fiscal year, or as requested by Metro. *June 96*

III. COMMERCIAL: FOUNDATION

1. Expand availability of recycling service for paper and/or other prevalent materials still being disposed of in the business wastestream.

1.1 Continue working with the commercial hauler committee to develop standard/minimum level of services for business recycling. Standard services will include a listing of prevalent materials to be recycled by the customer/generator (materials will include the principle recyclables and other materials easily recycled in the metro region).

2. Work cooperatively with Metro to develop business inventory database.

2.1 Work with Metro to determine what type of data is necessary to develop viable programs.

2.2 Supply data, if determined necessary for developing viable data, in aggregate form, to Metro.

3. Continue to perform waste evaluations utilizing a standardized approach within local jurisdiction. Scope should include complete waste reduction package, i.e. reduce, reuse, recycle, buy recycled, etc.

3.1 County staff and commercial hauler group continues to work towards standardized materials for waste evaluations (evaluation form, letter, decals, information & resource listings, tips sheet by industry, profile of industry).

3.2 Workshop for Cooperative jurisdictions and haulers on "the standard, complete waste audit." *Fall 95*

3.3 Continue to perform waste audits, upon request. *Ongoing.*

3.4 Promote the availability of waste audits to businesses through WasteLine articles, commercial recycling program brochure, and business notification letter on commercial recycling program.

4. Continue to work with Metro to target generator sectors for customized waste reduction programs.

4.1 Review scheduled targeted generator projects with Metro staff.

4.2 Participate in planning of project outcomes, participants, procedures with Metro staff and consultants through the commercial recycling workgroup.

4.3 Cooperative staff will participate in studies whenever any participants are located within the Washington County Cooperative's boundaries.

5. Cooperate with Metro & DEQ to determine independent collector effects on recycling and collection issues.

It is unclear what this effort will be, however, the Cooperative will cooperate on efforts. If the Cooperative is required to provide data, the information will be provided in aggregate form only, due to proprietary information restrictions.

6. Participate in the commercial workgroup to develop program goals and standards.

6.1 Continue to act as facilitator to the group: responsible for managing the agendas, write minutes, meeting notification. *Ongoing*

6.2 Actively participate in discussions and development of goals and standards for commercial program aspects. *Ongoing*

- 6.3 Communicate workgroup's efforts to Cooperative. *Ongoing*
- 7. **Continue to provide government in-house recycling collection programs.**
 - 7.1 Work with new cafeteria service in the County building to prevent waste, recycle. *Fall 95*
 - 7.2 Provide technical assistance for all the government agencies' within the Cooperative to maintain or enhance in-house programs. *Ongoing*
 - 7.3 Provide buy recycled information for government purchasing agents and recycling staffs. *Ongoing*
- 8. **Continue to provide school in-house recycling programs.**
 - 8.1 Green Schools materials, an award program which encourages in-house programs, will be distributed to schools throughout the Cooperative. *October*
 - 8.2 The Cooperative staff will assist in setting up programs and giving presentations, when requested. Technical assistance services will be promoted through WasteLine articles and targeted mailings.
 - 8.4 Provide buy recycled information for school purchasing agents and recycling staffs.
- 9. **Increase education and promotion.**
 - 9.1 Continue with WasteLines, events at Chambers etc., press releases.
 - 9.2 Develop a promotion of BRAG and Green Schools program (including a regional awareness promotion, targeted mailings, BRAG newsletter, promotion of winners).
 - 9.3 Create business program brochure to be distributed through display racks, events and direct mailings.
- 10. **Provide business recognition/promote recognition recipients.**
 - 10.1 Promote BRAG program within business community and region-at-large.
 - a) Utilize WasteLines, business program brochures, events at Chambers, etc. *Ongoing*
 - b) Use template ad through local newspapers, city newsletters, presentations. *April*
 - c) Comprehensive promotion of BRAG program (including regional awareness promotion, targeted mailings, BRAG newsletter, promotion of winners). *October, April*
 - 10.2 Distribute BRAG materials to targeted Cooperative businesses. *August-September, ongoing.*

- 10.3 Work with businesses to fill out BRAG applications, get programs on line. *Ongoing*
- 10.4 Award and promote businesses which receive the BRAG awards. *September, April, ongoing.*
- 10.5 Maintain commercial workgroup's dedication to initiating BRAG program: promotion, budget, application and review process, newsletters, contractor RFP, program support and award presentation.

III. COMMERCIAL: EXPANSION

- 3. Develop standard information to provide businesses based on pilots.
 - 3.1 Utilize existing waste audited companies to develop business profiles, develop assistance sheets, packets, etc. *Fall 95*
 - 3.2 Hauler commercial committee and county staff finalize standard audit forms and other materials. *Fall 95*
 - 3.3 Communicate needs to Metro on helpful and needed materials that could be developed from targeted generator studies.
 - 3.4 Develop Cooperative Commercial Packet materials: create, design, print.
- 9. Other. Wilsonville Greenworks Alliance Project: Peer support program.

The Wilsonville Greenworks Alliance is a project which intends to promote and encourage commercial recycling through businesses helping businesses. The Alliance consists of the City, the Chamber, five "model" businesses and the Cooperative Program as the support staff. The five businesses, along with new members of the Alliance, provide peer support to other businesses within the city on their recycling, waste reduction and recycled products purchasing efforts.

- 9.1 Kick off program within City and Chamber. *September 95*
- 9.2 Continue to support program: *Ongoing*
- 9.3 Expand to new City. *Winter 95*

IV. BUILDING INDUSTRY: FOUNDATION

- 1. Continue to develop and distribute educational materials.
 - 1.1 Supply Metro's construction guides, as needed, to cities and county building permit offices. *Ongoing*
 - 1.2 Distribute Guides and other materials (Cooperative/hauler information sheet) through display racks at events and government buildings. *Ongoing*

2. Attempt to target specific local building projects for waste reduction and recycling demonstrations.

2.1 Work with County to do construction site recycling on new jail/parking building project. *Fall 95*

2.2 Work to identify government, and other, construction projects which could utilize recycling. *Ongoing*

IV. BUILDING INDUSTRY: EXPANSION

1. Work towards removal of perceived or real service barriers for providing recycling to construction projects.

1.1 Set up C & D workshop for haulers and Cooperative government staff for information and education about services, barriers and benefits. *July 95*

V. PROMOTION & PUBLIC EDUCATION: FOUNDATION

1. Comply with OAR 340-90-040 expanded education item.

a) Recycling notification and education to all new residential, commercial and institutional collection customers which includes (materials, schedule, preparation and reasons why).

b) Quarterly recycling information to all residential, commercial and institutional collection customers on materials and schedule,

c) At least annually, information to all residential, commercial and institutional collection customer on materials, schedule and preparation.

d) Target Community & Media Events to promote recycling.

1.1 Produce and distribute the WasteLine twice (*target distribution dates of June and December*).

1.2 Produce & distribute press releases throughout the year.

1.3 Presence at events, such as kick off or promotional events & fairs.

1.4 Place displays throughout the Cooperative area, in government buildings and other locations.

1.5 Participate in regional campaigns which kick-off any new curbside items or program. *Targeted dates: Plastics--July, '95, BRAG, October '95.*

2. Provide and promote home composting information--cooperative with Metro.
 - 2.1 Find local avenues for Cooperative residents to receive home composting classes, in spite of PCC Rock Creek site being closed.
 - 2.2 Work with Metro and cities to locate new site for home composting demonstration site.
 - 2.3 Utilize WasteLine, display racks, and participate in regional efforts to promote home composting.

V. PROMOTION & PUBLIC EDUCATION: EXPANSION

1. New or targeted material promotion.
 - 1.1 Investigate new materials, such as plastic bottles. *Ongoing*
 - 1.2 Education via WasteLine, events, etc.
 - 1.3 Create additional brochures and mispreparation notices, when needed. Revise curbside brochure to include new items. *Fall '95*
 - 1.4 Develop promotion using radio, press releases, local promotional events and participate in any regional kick-off events.
4. Participate with Metro and other local governments on annual regional promotional campaign.
 - 4.1 Give input throughout campaign development.

VI. IN-SCHOOL PROGRAMS: FOUNDATION

1. Provide for in-school presentations and resources (cooperative with Metro and DEQ).
 - 1.1 Presentations and resources will be provided upon request.
 - 1.2 Schools solicited via direct mailing, direct contact and articles in WasteLine to utilize recycling educator. *Fall 95*
 - 1.3 Coordinate presentations with Metro through an exchange of presentation schedules between Metro and local government educators. *Ongoing*

2. Provide curriculum that fits into the School Reform Act (cooperative with Metro and DEQ).

- 2.1 Encourage the use of DEQ's curriculum by supplying Green School materials and awards and technical support.
- 2.2 Distribute Green School Guide to all Cooperative's schools. *Target date: Aug. '95.*
- 2.3 Work with teachers to fill out Green Schools applications, get programs on line.
- 2.4 Recognize and promote schools which receive the Green Schools awards.
- 2.5 Promote Green Schools program within education community and region-at-large. *October 95*

VI. IN-SCHOOL PROGRAMS: EXPANSION

- 1. Sponsor school events such as Earth Day or Recycling Week.
 - 1.1 Kick off Green Schools event during Recycling Week. *Oct. 95*
- 2. Provide assistance to earth clubs, teachers, students.
 - 2.1 Provided upon request. *ongoing*
 - 2.2 Schools solicited in beginning of school year as a reminder to utilize recycling educator. *Fall 95*

VII. BUY RECYCLED: FOUNDATION

- 1. Continue to use yard debris compost on city/county projects.
 - 1.1 Encourage the (continued) use of compost on all projects.
- 2. Continue to work on procurement practices in offices.
 - 2.1 Waste auditors continue to provide information and encouragement for recycled content product procurement practices in offices. Buy recycled information will be provided during waste audit and in the follow up report.
 - 2.2 Buy recycled guides distributed in display racks at events and government buildings.

VII. BUY RECYCLED: EXPANSION

1. Work with Metro to hold buy recycled shows.
 - 1.1 Contact Metro to be considered as a recipient of a show.
 - 1.2 Work with Metro to set up location and coordinate event, as necessary.
 - 1.3 Invitation mailing for government, schools and targeted businesses to attend.
2. Promote/educate general public on buying recycled products by utilizing Metro's materials.
 - 2.1 Distribute Metro's Buy Recycled Guides at events and with display racks. *ongoing*
 - 2.2 Guides and other materials will be out with waste audit reports. *ongoing*
 - 2.3 Include model procurement language in waste audit reports for businesses.

OTHER

1. Household Hazardous Waste.
 - 1.1 Coordinate Household Hazardous Waste collection events for Cooperative's members with Metro.
 - 1.2 Educate about the consequences of using hazardous chemicals; promote use of Household Hazardous Waste alternatives.

Washington County Cooperative Recycling Program Budget

Waste Reduction Plan Budget

Year 6, Fiscal Year 1995-1996

Revenue:

Metro Challenge Grant	\$159,440
Washington County Revenue	<u>\$135,961</u>
Revenue Total	\$295,401

Expenses:

Personnel	\$127,622
Materials & Supplies	\$ 32,145
Promotion & Education	<u>\$135,634</u>
Expense Total	\$295,401

WASHINGTON COUNTY WASTESHED WASTE REDUCTION
INTERGOVERNMENTAL AGREEMENT

I. Parties

Parties to this Agreement are Washington County (hereinafter "County") and the individual signatory city. Plan Participants expected to sign agreements are the County and the Cities of Banks, Beaverton, Cornelius, Durham, Forest Grove, Hillsboro, King City, North Plains, Sherwood, Tigard, Tualatin and Wilsonville (hereinafter "Cities"). Any reference hereinafter to "local government" shall include both County and Cities.

II. Statutory Authority

This Agreement is entered into pursuant to ORS Chapter 190 and ORS 459.065(1)(b).

III. Purpose

Pursuant to ORS Chapter 268, ORS Chapter 459, and related administrative rules, METRO has established a Regional Solid Waste Management Plan, including a waste reduction chapter. The Metro plan provides that Metro shall establish a five-year work plan for solid waste reduction and identifies specific programs for local governments to implement the Metro plan. Metro has established guidelines for local government participation in the form of an Annual Waste Reduction Program for Local Government for Year Six (July 1, 1995 to June 30, 1996) of the second five-year plan (1995-2000). The Metro plan requires local governments to adopt a work program annually. The Annual Waste Reduction Program for Local Government establishes minimum requirements for local government work programs for year six and provides that local governments may work cooperatively with neighboring local governments if intergovernmental agreements documenting cooperative arrangements are submitted with the local government program. The purpose of this Agreement is to document the cooperative arrangements among the local governments and to establish the duties of the County as administrator of the sixth-year local government work plan for the sixth year (1995-1996), and to provide a structure for continuing working relationships

among the local governments during the first year of the second five-year Metro work plan.

IV. Term of Agreement

All local governments shall decide whether to participate in the sixth year local government work plan by October 31, 1995. Participation shall be accomplished by adoption of the plan and by entering into this Agreement. The term of this Agreement shall be from July 1, 1995 to June 30, 1996. This Agreement may be renewed by the County and the individual signatory city for successive one-year terms. Renewal shall be accomplished by action of the governing body of the City and of the County to adopt the proposed local government work plan for the succeeding year, and to renew this agreement with amendment to Attachment "A" that reflects the funding and duties of the proposed local government work plan.

V. Administrative Structure

- A. The Washington County Wasteshed Technical Committee shall consist of a staff member from each local government appointed by each of the local government administrators or governing bodies. County staff shall act as administrative coordinator of the Technical Committee.
- B. The Technical Committee shall develop and propose an annual work plan including projected annual expenses and revenues for future years as necessary. The annual work plan will be developed in a timely manner to meet all deadlines set by Department of Environmental Quality, Metro and participating local governments. Annual work plans will be presented for approval by the governing body of each local government on one-year intervals only. The annual work plans shall provide local governments with minimum waste reduction standards consistent with the Metro plan; individual local governments may impose higher standards for waste reduction.

VI. Duties of parties

A. County duties as Program Administrator

The County shall perform work requiring technical expertise, including plan development, data collection and compilation, report writing, program coordination, technical advice to participating

governments, and general information to the public. The County shall recommend policies and develop model ordinances as necessary, and generally promote the local government waste reduction programs. The County shall also perform field work including performing waste audits, single-family recycling, multi-family recycling, school education, community education, and special event promotion. The County shall also perform work requiring coordination with Metro, DEQ, and other agencies, and represent the local governments before such agencies. In addition, the County shall perform the specific duties outlined in Attachment "A" (page 3).

B. County Duties as Grant Applicant

The County may act as agent for all participating jurisdictions in applying for waste reduction and recycling grant funds as determined appropriate by the Technical Committee. Disbursement of funds will be to local participating jurisdictions or franchised haulers based on a formula to be determined by the Technical Committee or set by grant requirements. This does not preclude any local government from applying individually for any waste reduction and recycling grant.

C. Duties of Each Local Government

Each local government shall undertake annual program tasks that are internal in nature, such as office paper recycling and procurement of recycled products. Each local government shall also be responsible for enforcement of solid waste reduction plan standards with respect to the solid waste collection ordinances and franchisees within each local government jurisdiction; enforcement may include complaint investigation, service standard review, reporting and revisions to local government codes based upon the model code developed by the County. In addition, each local government shall be responsible for establishing rates for collection franchisees within each local government's jurisdiction consistent with the waste reduction program. Each local government designates the County to act as its agent in receiving appropriate recycling grant funds. In addition, each local government shall perform the specific duties outlined in Attached "A" (page 3).

VII. Funding

Each local government shall pay to Washington County as program administrator the amount identified as the local government's share for administrative costs as allocated under the annual plan recommended by the Technical Committee and approved by the participating local governments. For the 1995-1996 year, each local government's share shall consist of all revenue from the Metro "Challenge" grant for the 1995-1996 program year, in accordance with Attachment "A" (page 4). Washington County shall act as administrator for revenues collected by cooperative efforts of the local governments. Each local government shall have the right to audit for up to three years County records relating to Metro grant funds received through this Agreement.

Each local government shall be responsible for establishing solid waste collection rates that allow a reasonable return to franchised solid waste collection businesses based on local rate review standards. Local governments retain authority to review hauler costs and to perform audits of hauler financial records.

WASHINGTON
COUNTY

BY _____

Title _____

Date _____

CITY OF

By _____

Title _____

Date _____