



**Wilsonville Parks and Recreation Advisory Board
Wilsonville City Hall
October 12, 2017, 6:00pm
Meeting Agenda**

- 6:00 PM** I. Call to Order
- i. Roll Call
 - ii. Approval of Minutes: August 10, 2017
- 6:05 PM** II. Citizen Input
- 6:10 PM** III. Recreation Coordinator Introduction: Erica Behler – McCarty
- 6:15 PM** IV. Community Opportunity Grant Review – Board
- 7:45 PM** V. Parks and Recreation Advisory Board Operating Guidelines – Benson
- 7:50 PM** VI. Director Report – McCarty
- 7:55 PM** VII. Community Center Report – Stevenson
- 8:00 PM** VIII. Recreation Report – Behler
- IX. Board Comments (*If Time Allows*)

Next Meeting –
Tuesday, November 7th, 2017
4:30 PM
Wilsonville City Hall

Assistive Listening Devices (ALD) are available for persons with impaired hearing and can be scheduled for this meeting if required. The city will endeavor to provide services, without cost, if requested at least 48 hours prior to the meeting. To obtain services, please call 503-570-1530.



**Wilsonville Parks and Recreation Advisory Board
Parks and Recreation Admin Building
August 10, 2017, 4:30pm
Meeting Minutes**

WILSONVILLE PARKS AND RECREATION ADVISORY BOARD

Jim Barnes, Steve Benson, Diana Cutaia, David Davis, Kate Johnson, Ken Rice

1. Call to Order

The meeting was called to order at 4:32 pm.

- Members Present: Jim Barnes, Steve Benson, Kate Johnson, Ken Rice
- Members Absent: Diana Cutaia, David Davis
- Staff Present: Mike McCarty, Tod Blankenship, Brian Stevenson
- Guests Present: None
- Approval of Minutes: June minutes were unanimously approved

2. Citizen Input

- a. None

3. Update on the Dog Park/Community Garden Parking Lot – Blankenship

- a. The parking lot was on the work session agenda at the last City Council meeting on August 7th.
- b. Staff (Blankenship, Kraushaar, Rappold) met prior to today's Board meeting and discussed potential options such as making Schroeder Way a 2-way road with the cul-de-sac being a dead end and making Kolbe Lane a 2-way road and opening up access to the bridge. A gate would block access to the garden from Schroeder Way (though emergency access would be allowed). Steve asked if the bridge would need improvements to accommodate the traffic. Tod replied that the bridge was built to sustain emergency vehicle traffic. Bridge engineers have inspected it and calculated costs associated with expanding the width of the bridge. Staff would like to keep it at the 20' width but upgrade the bridge to be impact-resistant. It would be a 1-car bridge with stop signs on either side.

- c. Next steps: traffic counts for Community Garden and the Dog Park took place the week of July 10, more coming up the week of August 14. A pedestrian-counting camera was set up at the Dog Park the week of July 10. Pedestrians and cars will be counted the week of August 14. Staff have used infrared pedestrian counters at the dog park entrances. Data showed the peak hours of dog park traffic weren't the same as the garden.
- d. The plan will go to Council on September 18th, then the Development Review Board after that.
- e. Jim asked if the redesign has caused costs to increase from what was originally expected for this project. Tod replied that the parking lot design hasn't changed much. Striping is relatively inexpensive and can be done in-house, but there would be costs associated with running electricity out to the flasher down from the crosswalk on Kolbe, though solar could be an option. There is budget in the Streets program that could help with those costs. The additional public outreach that was asked of the engineers has added to the total project cost, but the project is still in-line with the original bid.
- f. Ken asked about the bridge upgrades. Tod replied that the bridge upgrades were not included in the initial calculation as that was unforeseen. There was a significant increase in cost to make the bridge wider. Next step will be to check with the engineers to see what it will cost to make the sides of the bridge impact-resistant.
- g. Jim wondered at what point is the cost too much for this project? Tod responded that staff set forth knowing what it would cost to build the parking lot, but now that these valid safety issues have been raised, they will be addressed.

4. Comprehensive Master Plan Update – McCarty

- a. The survey findings presentation was on August 2nd at City Hall.
- b. Jim asked what the next steps are. Mike replied that the consultants will use the survey findings and feedback and present the plan to the Council and the Parks and Rec Advisory Board in the upcoming months.
- c. Tuesday, September 5th is the Boones Ferry Park Master Plan Kickoff. Postcard notifications have been sent to residents, property owners and businesses in Old Town.
- d. Steve inquired about the Importance-Performance Matrix located in the Survey Findings Presentation. Was the chart based off of national results? Mike responded that that chart was created solely based on the results of the City-wide survey. Jim asked if the skate community needs really are being met; suggested that there be more measurable observations, more tangible results than basing needs only off of a survey. Steve added that the age ranges were not broken down for the survey results and wondered if any youth participated in the survey. Brian responded that it was likely head-of-households. Jim suggested GreenPlay compare to other communities around the country regarding trends. Mike confirmed that GreenPlay is including national trends in their planning process. Brian added that the survey is not the "be-all, end-all" for the plan. GreenPlay will take the survey data, the focus group feedback, the stakeholder feedback, the staff feedback, as well as national trends to create the plan.

5. Workshop Facilitator – McKenzie

- a. Greg McKenzie first met with the Board on July 24. He sent a questionnaire to the Board prior to that meeting. Objectives: identify goals of the Board for the next 12 months and to develop a working protocol for Board Members and staff.
- b. At today's meeting, Greg shared a draft of the Board Working Agreements, based on discussion at the July meeting, which included a purpose for the agreements, duties & responsibilities, role of the chair, relationships between board members, relationship between staff & board, and goal ideas for the next 12 months. Discussion followed regarding the draft.
- c. A sub-committee of the Board was formed (Steve Benson, Jim Barnes). The sub-committee will further review the draft, send it to staff for feedback, then back to discuss with the Board at a future meeting.

6. Board Comments

- a. Steve mentioned that while visiting Memorial Park last weekend, there were cars parked on the grass. Steve let the individuals know that parking on the grass is not permitted and they moved their cars without incident.
- b. Kate shared that Jon Gail's memorial service at the River Shelter was beautiful.

7. Meeting Adjourned

The following letter
was received as citizen input
and was requested to be
placed into the record.

5/28/2017

wilsonville or. memorial part boat dock

From: Darryl Peterson <dp3j16m19@aol.com>

503.694.8762

To: sherer <sherer@ci.wilsonville.or.us>

Subject: wilsonville or. memorial part boat dock

Date: Sun, Sep 21, 2014 12:12 pm

Stan as per our conversation regarding the no fishing signs at memorial park boat dock, here is my input from our point of view. I am Darryl Peterson age ~~66~~⁷¹ my wife Colleen age ~~67~~⁷⁰ have been fishing at that dock for 5 years since 2009. We moved to Wilsonville in 2010 after we retired and have been blessed with the wonderful amenities here in Wilsonville including the fishing available at the memorial park boat dock. Well not so much now. We do not have a boat and are limited to dock or bank fishing. Personally we have not had any problems with boaters, in fact we rarely see them docked. In 5 years we have seen only 2 docked there. One used the restroom and the other to pick up a person waiting on the dock. We are probably the exception, we fish early in the morning and very little in the summer, especially on the weekends, as to stay away from the busy dock of sunbathers and boat traffic. We are not naive enough to think there are not problems with sunbathers, swimmers and other fishermen and boaters during peak times. What is upsetting is once the weather turns to rain (when we regularly fish) the dock will become unused 95% or more of the time. This is where we feel we are being punished. We are also kind of caretakers of the dock, picking up trash other have left. We find this troubling but we take pride in our surroundings and want it a nice place to be. We have a feeling our two insignificant voices will have little impact on any decisions you make. We would love a compromise and possibly close fishing during peak summer times say May through September and reopen October through April when all the sun worshipers are gone. Please take our request as a plea for some negotiation on this matter. We are very sad. Please give us some of our pleasure back. Thank you. Darryl and Colleen Peterson

THIS WAS ORIGINALLY SENT TO STAN SHERER
ON SEPT, 2014.

October 2017 Application/Award Log

Organization	Description	\$ Request	\$ Award
I-5 Connection	Support of Community Chorus	\$2,000	
Wilsonville Community Seniors Inc	Support of Wilsonville Piecemakers (quilters)	\$9,355	
Wilsonville High School/John Fitzgerald	Wilsonville HS Auditorium Lighting System	\$3,000	
Wilsonville Robotics Stewardship Group	Provide Funding for Local Robotics Teams	\$5,000	
TOTALS		\$19,355	\$12,500