



PLANNING COMMISSION

WEDNESDAY, NOVEMBER 10, 2021

IV. INFORMATIONAL

- A. City Council Action Minutes (October 4 & 18, 2021) *(No staff presentation)*

City Council Meeting Action Minutes
October 4, 2021

City Council members present included:

Mayor Fitzgerald
Council President Akervall
Councilor Lehan
Councilor West
Councilor Linville

Andy Stone, IT Director
Zoe Mombert, Assistant to the City Manager
Cindy Luxhoj, Associate Planner
Delora Kerber, Public Works Director
Martin Montalvo, Public Works Ops. Manager
Dan Pauly, Planning Manager
Philip Bradford, Associate Planner
Carl Nodzinski, GIS Intern
Ricardo Huerta, GIS Intern
Mark Ottenad, Public/Government Affairs Director
Kimberly Rybold, Senior Planner

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder
Keith Katko, Assistant Finance Director

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:06 p.m.
A. The Leo Company PSA Renewal	Council was briefed on Resolution No. 2914, which authorizes the City Manager to execute a PSA with the Leo Company, for government relations and emergency preparedness training consulting services.
B. Street Tree Inventory	GIS interns presented on the 2021 Street Tree Inventory completed during their internship with the City of Wilsonville, Public Works Department.
C. Municipal Parking Lot Slurry Seal Project	Staff informed City Council of Resolution No. 2925 that authorizes the City Manager to execute a construction contract with R.C. Contracting to construct the Municipal Parking Lots Slurry Seal Project.
D. LED Street Light Conversion Update	Staff presented on Phase 2 of the LED street light conversion update.
E. ARPA Funding Conversation	Staff sought Council’s direction to identify and prioritize programs that may be funded with allocations from the federal American Rescue Plan Act (ARPA).
F. Wilsonville Town Center Streetscape Plan	Council was given a preview of Ordinance No. 850, which was scheduled for a public hearing at the regular meeting to follow.

<u>Executive Session</u>	Immediately following the end of the Work Session, Council meet in Executive Session.
REGULAR MEETING	
<u>Mayor's Business</u> A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
<u>Communications</u> A. None.	
<u>Consent Agenda</u> A. <u>Resolution No. 2914</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Agreement With The Leo Company, LLC, For Government Relations And Emergency Preparedness Training Consulting Services. B. <u>Resolution No. 2925</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With R.C. Contracting, LLC To Construct The Municipal Parking Lots Slurry Seal Project. C. Minutes of the September 20, 2021 City Council meeting.	The Consent Agenda was approved 5-0.
<u>New Business</u> A. None.	
<u>Continuing Business</u> A. None.	
<u>Public Hearing</u> A. <u>Ordinance No. 850</u> An Ordinance Of The City Of Wilsonville Adopting The Wilsonville Town Center Streetscape Plan As An Appendix To The Wilsonville Town Center Plan, A Sub-Element Of The Comprehensive Plan. B. <u>Ordinance No. 851</u> An Ordinance Of The City Of Wilsonville Amending The Text Of The Wilsonville Comprehensive Plan, Text Of The Development Code, The Frog Pond West Master Plan, And The Villebois Village Master Plan; Adopting A Legislative Zone Map Amendment To Rezone Residential Properties In The Old Town	After a public hearing was conducted, Ordinance No. 850 was approved on first reading by a vote of 5-0. After a public hearing was conducted, Ordinance No. 851 was adopted on first reading with the recommendations that had been read into the record by staff. Passes 5-0.

<p>Neighborhood To The Newly Established Old Town Residential Zone; And Declaring Development In Planned Development Residential Zones As Legal Non-Conforming To Increase The Allowance Of Middle Housing In Wilsonville.</p> <p>C. <u>Ordinance No. 852</u> An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From Public Facility (PF) Zone To The Village (V) Zone On Approximately 1.40 Acres In The Villebois Village Center, Adjacent To The Piazza At Villebois To The Northeast And Northwest; The Land Is More Particularly Described As Tax Lot 2800 And Adjacent Right-Of-Way, Section 15AC, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Costa Pacific Communities, Applicant.</p>	<p>After a public hearing was conducted, Ordinance No. 852 was approved on first reading by a vote of 5-0.</p>
<p><u>City Manager's Business</u></p>	<p>No report.</p>
<p><u>Legal Business</u></p>	<p>No report.</p>
<p>ADJOURN</p>	<p>9:43 p.m.</p>

City Council Meeting Action Minutes
October 18, 2021

City Council members present included:

Mayor Fitzgerald
Council President Akervall
Councilor Lehan
Councilor West – Arrived 5:05 p.m.
Councilor Linville – Excused

Beth Wolf, Senior Systems Analyst
Keith Katko, Assistant Finance Director
Andy Stone, IT Director
Zoe Mombert, Assistant to the City Manager
Dan Pauly, Planning Manager
Mark Ottenad, Public/Government Affairs Director
Chris Neamtzu, Community Development Director
Mike Nacrelli, Civil Engineer
Shasta Sasser, Operations Manager

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder

AGENDA ITEM	ACTIONS
WORK SESSION	START: 5:03 p.m.
A. Frog Pond East and South Master Plan	City Council received a briefing on and gave feedback on the work to date on the Frog Pond East and South Master Plan project.
B. 2021 Solid Waste Collection Rate Report Review	Staff reviewed with City Council the findings and recommendations of the 2021 Solid Waste Collection Rate Report.
REGULAR MEETING	
<u>Mayor's Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
<u>Communications</u>	
A. Kitakata Sister City Advisory Board Work Plan	The Kitakata Sister City Advisory Board Chair and staff shared the board's vision and identified goals.
<u>Consent Agenda</u>	The Consent Agenda was approved 4-0.
A. <u>Resolution No. 2934</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Amend The Professional Services Agreement With JayRay Ads & PR, Inc, For 'Explore Wilsonville' Tourism Promotion And Development And Destination Marketing Program.	

<p>B. <u>Resolution No. 2936</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute An Amendment To The Construction Manager/General Contractor (CM/GC) Contract With Kiewit Infrastructure West Co. To Procure A New Ozone Generation System For The Willamette River Water Treatment Plant Expansion Project (Capital Improvement Project #1144).</p> <p>C. Minutes of the October 4, 2021 City Council meeting.</p>	
<p><u>New Business</u></p> <p>A. <u>Resolution No. 2928</u> A Resolution Of The City Of Wilsonville Approving An Amendment To The Planning Division Fee Schedule Adding Fees For Middle Housing Land Divisions And Further Refining The Fee Schedule For Wireless Communication Facilities.</p> <p>B. <u>Resolution No. 2929</u> A Resolution Of The City Of Wilsonville Amending The Old Town Neighborhood Plan And Continuing To Accept The Old Town Neighborhood Plan As A Non-Regulatory Planning Tool.</p> <p>C. <u>Resolution No. 2930</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Enter Into An Interim Development Agreement With Taylor Morrison Northwest, LLC Regarding Design, Funding And Construction Of Regional Parks 5 And 6 In The Clermont Subdivision, Villebois.</p>	<p>Resolution No. 2928 was adopted 4-0.</p> <p>Resolution No. 2929 was adopted 4-0.</p> <p>Resolution No. 2930 was adopted 4-0.</p>
<p><u>Continuing Business</u></p> <p>A. <u>Ordinance No. 850</u> An Ordinance Of The City Of Wilsonville Adopting The Wilsonville Town Center Streetscape Plan As An Appendix To The Wilsonville Town Center Plan, A Sub-Element Of The Comprehensive Plan.</p> <p>B. <u>Ordinance No. 851</u> An Ordinance Of The City Of Wilsonville Amending The Text Of The Wilsonville Comprehensive Plan, Text Of The Development Code, The Frog Pond West Master Plan, And The Villebois Village Master Plan; Adopting A Legislative Zone Map Amendment To Rezone Residential Properties In The Old Town Neighborhood To The Newly Established Old Town Residential Zone; And Declaring Development In Planned Development Residential Zones As Legal Non-Conforming To Increase The Allowance Of Middle Housing In Wilsonville.</p>	<p>Ordinance No. 850 was adopted on second reading by a vote of 4-0.</p> <p>Ordinance No. 851 was adopted on second reading by a vote of 4-0.</p>

<p>C. <u>Ordinance No. 852</u> An Ordinance Of The City Of Wilsonville Approving A Zone Map Amendment From Public Facility (PF) Zone To The Village (V) Zone On Approximately 1.40 Acres In The Villebois Village Center, Adjacent To The Piazza At Villebois To The Northeast And Northwest; The Land Is More Particularly Described As Tax Lot 2800 And Adjacent Right-Of-Way, Section 15AC, Township 3 South, Range 1 West, Willamette Meridian, Clackamas County, Oregon. Costa Pacific Communities, Applicant.</p>	<p>Ordinance No. 852 was adopted on second reading by a vote of 4-0.</p>
<p><u>Public Hearing</u> A. <u>Resolution No. 2932</u> A Resolution Authorizing A Supplemental Budget Adjustment For Fiscal Year 2021-22.</p>	<p>After a public hearing was conducted, Resolution No. 2932 was approved 4-0.</p>
<p><u>City Manager’s Business</u></p>	<p>Briefed Council on the uptick of theft in the City, especially in Charbonneau.</p>
<p><u>Legal Business</u></p>	<p>No report.</p>
<p>URBAN RENEWAL AGENCY</p>	
<p><u>URA Consent Agenda</u> A. Minutes of the July 19, 2021 URA meeting.</p>	<p>The URA Consent Agenda was approved 4-0.</p>
<p><u>New Business</u> A. None.</p>	
<p><u>URA Public Hearing</u> A. <u>URA Resolution No. 321</u> A Resolution Authorizing A Supplemental Budget Adjustment For Fiscal Year 2021-22.</p>	<p>After a public hearing was conducted, URA Resolution No. 321 was approved 4-0.</p>
<p>ADJOURN</p>	<p>8:59 p.m.</p>